

VILLAGE OF MARCELLUS PLANNING BOARD

Peter Chapman, Chair
Theresa LaMarre
Gabriel Lutwin
Richelle Schettine
Jill Bristol
Hugh White

Mayor: John Curtin
Village Clerk: Charnley Abbott
Code Official: Bill Reagan

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May 17, 2023

PRESENT: Chair Peter Chapman, Planning Board Members Theresa LaMarre, Gabe Lutwin, Richelle Schettine, Code Officials Bill Reagan and Paul Stacey, Mayor John Curtin, Trustees Tim Manahan and Jack Murphy, Village Clerk Charnley Abbott, MRB Representatives Jim Oberst and Matt Horn

See List.

Absent: Jill Bristol, Hugh White

Pledge of Allegiance

Chairman Chapman called the meeting of the Village of Marcellus Planning Board to order at 7:00 pm and began with introductions.

Chairman Chapman made a motion to approve the minutes from February 15, 2023 meeting of the Village of Marcellus Planning Board. The motion was seconded by Richelle Schettine. All members voted aye and the motion carried.

Chairman Chapman turned the floor over to Mayor Curtin, who introduced the new Deputy Code Official, Paul Stacey to the Planning Board members. Mayor Curtin also announced the resignation of Planning Board member Hugh White, due to conflicts with his full-time employment, and intent to appoint a new alternate, Percy Clarke, to the Planning Board at the May meeting of the Board of Trustees.

Chairman Chapman then turned the floor over to Scott McClurg and Andy Tidd to discuss relocation of Riseform Brewery. Mr. McClurg and Mr. Tidd stated that Riseform is looking for a space to relocate and presented concept drawings to the Board for renovations to a space at 19 North to house the brewery. The intent of this presentation was to see if there are any concerns from the Planning Board regarding this concept before going further with plans. The Board did not have objections at this time but informed Mr. McClurg and Mr. Tidd that they must follow all building permit and code enforcement requirements. Chairman Chapman asked if there was any more discussion on the matter, there was none, and thanked them for their time.

Chairman Chapman stated that the Village has retained the services of MRB Group to assist with a revision and update of the VOM Design Guidelines, which were adopted in 2009. The intent is to make the guidelines into "standards" that will be legally binding and enforceable and stated that the

purpose of the meeting was to discuss the ongoing revision of the Village of Marcellus Design Guidelines, and to present an opportunity for the Planning board and Village Board and others to comment on the most recent draft provided by MRB.

Chairman Chapman opened the floor to the representatives from MRB. Matt Horn presented a draft of the revision and discussed the content of each section with the Board. The discussion included the language used, the changes made, organization of sections, and the how the document will fit into the Code. The Planning Board, Village Board members and Village officials provided feedback and Mr. Horn stated that he would utilize that feedback to submit a revised draft to the Board in preparation for the next meeting.

Chairman Chapman then turned the floor over to Bill Reagan, who began a follow up discussion regarding air B&B short term rentals and again suggested that the Village review the current code regarding this matter and revise it to meet the needs of the community. Mr. Reagan stated that many municipalities are encountering issues regarding the conditions and use of short-term rentals and the inspection requirements that should be established to ensure the safety and security of tenants and residents of the community. Mr. Reagan suggested at the last meeting that the Village consider the impact of short-term rentals and again reiterated the importance of this matter to the residents of the Village.

At the conclusion of the discussion, Chairman Chapman announced that the next meeting of the Planning Board will be held on June 21, 2023 at the Village Hall.

Chairman Chapman then turned the floor over to Mayor Curtin, who provided an update on happenings in the Village, including the Main Street Grant projects, Coon's Pond, and Village Hall signage among other things.

Chairman Chapman asked if there were any other items from the floor. Hearing none, Chairman Chapman stated that the next meeting of the Planning Board would be tentatively scheduled for June 21, 2023, at which time MRB will have submitted another draft for review.

Chairman Chapman made a motion to close the meeting. The motion was seconded by Richelle Schettine. All members voted aye, and the meeting was closed at 8:50 pm.

Respectfully Submitted by,

Charnley Abbott, Village Clerk