

VILLAGE OF MARCELLUS PLANNING BOARD

Peter Chapman, Chair
Theresa LaMarre
Gabriel Lutwin
Richelle Schettine
Patricia White
Percy Clarke

Mayor: John J. Murphy
Village Clerk: Charnley Abbott
Code Official: Paul Stacey

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January 17, 2024

PRESENT: Acting Chair Gabe Lutwin, Theresa LaMarre, Richelle Schettine, and Patty White, Code Official Paul Stacey, Mayor Jack Murphy, Trustee Tim Manahan, Village Clerk Charnley Abbott, 19 North owner Scott McClurg, Riseform Brewery owner Andy Tidd.

See List.

Absent: Pete Chapman, Percy Clarke

Pledge of Allegiance

Chairman Lutwin made a motion to open the meeting, seconded by Richelle Schettine, and the meeting of the Village of Marcellus Planning Board was called to order at 7:00 pm.

Theresa LaMarre made a motion to approve the minutes from July 19, 2023 meeting of the Village of Marcellus Planning Board. The motion was seconded by Richelle Schettine. All members voted aye and the motion carried.

Chairman Lutwin stated that the purpose of the meeting was to conduct a sketch plan conference regarding Riseform Brewery relocation to 19 North Street. Scott McClurg presented the floor plan to the Board and explained the proposed layout. Mr. McClurg stated that prior to the meeting, he had met with representatives from Onondaga County Plumbing, Village Code Official Paul Stacey, and DPW Superintendent Greg Crysler to discuss wastewater requirements. Mr. McClurg stated that Riseform Brewery will not be cooking any food, therefore a 250-gallon grease trap is acceptable for the business, which Onondaga County has approved. The grease trap is necessary to collect sediment from the brewing process, preventing it from entering the Village wastewater system. The trap will need to be pumped

once per year and the Village DPW is welcome on site at that time. The Village DPW will also have access for sampling and inspection. Mr. McClurg and Mr. Tidd explained the brewing and cleaning processes and drains that will be installed inside the brewery, ensuring that any runoff will be collected and directed to the grease trap.

Chairman Lutwin then asked if there were any questions from Village Officials. CO Stacey asked if there were future plans for food service or use of the back parking lot area. Mr. Tidd stated that he does not have plans to serve food at this time. Mr. McClurg stated that future plans may include bands or food trucks in the back lot, but that is not planned at this time. CO Stacey stated that a permit must be issued before any food trucks or special events held in the back parking lot, and advised him that additional lighting may be required for such events. Mr. McClurg acknowledge the security concerns and the permit requirements. Mr. Tidd stated that they will be seeking a permit for use of the grassy area in front of the building for tables and chairs at a later time. CO Stacey asked about the hours of operation, Mr. Tidd stated that he does not plan to be open any later than 9pm.

There were no other questions or comments from Village Officials.

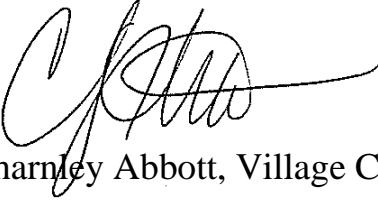
Chairman Lutwin made a motion to waive further site plan review, seconded by Richelle Schettine. Chairman Lutwin asked if there was any discussion, there was none. Chairman Lutwin called for a vote, all members voted aye, and the motion was approved.

Chairman Lutwin stated that the next meeting of the Planning Board scheduled for February 21, 2024 falls during the Marcellus School District winter break and that several Planning Board members, as well as community members, will be out of town. Due to the expected agenda item, a proposed gas station at 27 East Main, a topic of great interest to the residents, Chairman Lutwin made a motion to re-schedule and hold the meeting on February 28, 2024 at 7:00pm. The motion was seconded by Patty White. Chairman Lutwin called for a vote, all members voted aye and the motion passed.

Chairman Luwin made a motion to enter executive session to discuss a personnel matter. The motion was seconded by Richelle Schettine. All members voted aye, and the Board entered executive session at 7:22pm.

The Board exited executive session at 7:33pm. Chairman Lutwin made a motion to adjourn the meeting. The motion was seconded by Richelle Schettine. All members voted aye and the meeting was closed at 7:34.

Respectfully Submitted by,

A handwritten signature in black ink, appearing to read 'C. Abbott', with a long horizontal flourish extending to the right.

Charnley Abbott, Village Clerk