

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
NOVEMBER 27, 2017 AT THE VILLAGE HALL**

PRESENT: John P. Curtin, Mayor See List
Sara N. Tallman, Trustee
Patrick W. Cox
Jeff Brown, Attorney

ABSENT: None

Mayor Curtin asked for a motion to open the regular board meeting at 7:05pm, after a public hearing was held to enact proposed Local Law No. 4 of 2017, amending Local Law #3 of 2016, Chapter 89 (Flood Damage Prevention) of the Code of the Village of Marcellus, by adding Subsection 3.2(3), Letter of Map Revision. Trustee Cox made the motion, seconded by Trustee Tallman. Mayor Curtin called for a vote. All board members voted aye and the motion carried.

APPROVE LOCAL LAW

#4 OF 2017: Trustee Tallman made a motion to approve Local Law #4 of 2017 amending Chapter 89, Flood Damage Prevention, by adding Subsection 3.2(3), Letter of Map Revision. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on approving the local law. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**CONSENT
AGENDA:**

The Village Clerk submitted the minutes of the regular board meeting for the month of October 2017. The bills on Abstract Sheets #006 for General Fund in the amount of \$66,909.68, Sewer Fund in the amount of \$29,777.18, Capital Funds in the amount of \$52,209.48 were audited. The bills totaled \$148,896.34. The Board received the Police Report for October 2017 from Police Chief Robert Wicks. The Board also received the Building Inspectors Report for the month of October 2017 from Building Inspector Bill Reagan. The Board acknowledged receipt of the minutes of the Town Board meetings for October 2017. The financial statements as submitted by Village Treasurer Nino Provvidenti for October 2017 were given to the Board for their review. Trustee Cox made a motion to approve the consent agenda. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the consent agenda. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

APPROVE INSTALLATION OF

NEW SIGNS: Trustee Tallman made a motion to authorize the DPW to install "No Parking Here to Corner" Signs at the end of First Street and Reed Parkway. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the signs. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

CHANGE DECEMBER

BOARD MTG: Trustee Cox made a motion to change the December regular Board meeting from December 25, 2017 to December 18, 2017, because of the Christmas holiday. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on changing the board meeting. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

SPECTRUM CABLE FRANCHISE

AGREEMENT: Attorney Brown previously informed the Board that he would again try to contact representatives from Spectrum to finalize the franchise agreement. Trustee Tallman made a motion to table the Spectrum Franchise Agreement until the Village Attorney has been able to negotiate successfully the terms of a new agreement with Spectrum. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on tabling the agreement. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**BUDGET
MODIFICATIONS:**

Trustee Cox made a motion to approve budget modifications requested by the Village Treasurer transferring revenues and appropriations in the General and Sewer Funds. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the budget modifications. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ANNOUNCE CHRISTMAS TREE

LIGHTING: Trustee Tallman announced that the annual Marcellus Town and Village Christmas Tree Lighting Ceremony will take place on Thursday, November 30, 2017 beginning at 6 p.m. at the Town Hall and then move uptown to the Point for the lighting of the Village Christmas Tree. Trustee Tallman mentioned that there would be several activities planned for that evening.

**ANNOUNCE
VILLAGE
MEETINGS:**

Trustee Cox announced that the Village Clerk had printed copies of future meeting dates of the Village for residents. She asked residents to please note that the Village Tree Lighting Ceremony would take place on Thursday, November 30th, in the Village, at the Point and that the Village Office will be closed on Monday, December 25th for the Christmas holiday. In addition, the Village Office will be closed on Monday, January 1st for the New Years' Holiday.

**Updates by the
Mayor:**

Mayor Curtin provided updates on the following subjects:

- a. Reminder – No Parking – November 1st to April 1st – As of November 1, no parking is allowed on any street in the Village of Marcellus from 2 a.m. to 7 a.m. in order for the Highway Department to plow snow. The no parking ban will remain in effect until April 1, 2017. If ticketed by Village Police, the fee will be \$35.00. The Board urged residents to use the Village parking lots for overnight parking situations.
- b. Leaf and Brush Pickup – brush pickup ended October 9th. Leaf pickup ended November 6th but was extended until mid-November. Residents who missed the deadline may collect leaves into large brown paper leaf bags and place the bags at the curb for pickup or utilize the Village composting site behind the village hall. With snow storms that may occur, leaves left in the right-of-way between the sidewalk and road will remain there until the snow melts and the DPW has the opportunity to remove them, which may not be until Spring 2018.
- c. Other DPW Work – in recent weeks, the DPW has been very diligent in picking up leaves, beyond the cut-off period. The Board received compliments from residents for the DPW's efforts. With winter approaching, the memorial benches and pedestrian signs will be removed until spring by the department. The Department has also put up and decorated the Village Christmas Tree at the Point, ready for lighting on November 30th, and the Christmas decorations will be put up soon. The Board thanked employees of the DPW for their efforts and recognized their dedication.
- d. Health Care Costs – continue to rise, both the Village and employees will be required to pay, on average, an increase of about 9% for health coverage and 4% for dental coverage, beginning in January 2018. The coverage is similar to last year.
- e. Compost Project – continues to be very successful. Mayor Curtin reminded residents that composting continues throughout the year even though the demand lulls through the fall and winter. Residents may secure compost in the fall, since it can be stored outside, without cover, through the fall and winter for use in the spring.
- f. Planning Board – plans to meet in December to discuss several items. A public hearing will be held on December 20th to consider a Site Plan Review application by Roops, LLC for 34 North Street, which includes installing dumpsters and expanding the parking lot. There will also be a continuation of the public hearing from June 21, 2017 for Site Plan Review for the proposed barbeque pit at the rear of 14 E. Main Street.
- g. School's Open – The Board again reminded residents to watch for school children walking and keep in mind that there are pedestrian crossings on Main Street, as well as 20 mph speed limits in school zones and a 25 mph speed limit on First Street, a route that is heavily traveled by schoolchildren. Please slow down. Tickets will be issued for speeders.
- h. Police – within the past month, there have been several thefts from cars parked Marcellus Park. Chief Wicks continues to warn residents that cars should always be locked, even in the driveway, and that any item in the car's interior that may attract a thief should not be visible. In addition, Chief Wicks continues to encourage residents to call the Police Department if they have concerns about solicitors or contractors they may employ. The Police Department will perform background checks to alleviate concerns. In addition, for residents who are out of town during the winter months and would like their property checked, please contact the police department.
- i. Prescription / Drug Drop-Off Box – Chief Wicks announced that a prescription/drug drop-off box, similar to a mailbox, is located in the lobby of the Village Hall and is available for use by residents who would like to dispose of any prescription or other drugs anonymously. The County Health Department will stop by monthly to pick up and properly dispose of the items. Chief Wicks is still working on a drop-off box for needle and syringe disposal.
- j. Creekwalk – is in final stages of completion – primarily paperwork is left. For an update, photos, or to view a video, go to the on the Village website and click on creekwalk news: <http://villageofmarcellus.com/creekwalk-news.html>.

- k. WWTP Phosphorus Removal and Upgrades – at the August board meeting, the Board authorized the Mayor to close on EFC financing for the mandated phosphorus removal and Waste Water Treatment Plant upgrades. The closing date guarantees that the Village will be able to secure interest-free financing for a 30-year loan in the amount of \$4,220,100, as well as an EFC grant in the amount of \$1,379,900, for a total of \$5.6 million. The Board continues to look for more funding from other revenue streams in order not to overburden Village, Town and School District sewer users with high sewer rents. Designs are in place for the upgrade project. Bids will be solicited for and received in November and December, with the bid opening to be held on December 5, 2017 at 11am in the village office. Engineering review will take place in December 2017 and January 2018. Awarding or rejecting the bids is scheduled for the January 22, 2018 Village Board meeting. Construction is anticipated for Spring 2018 and should take about one year to complete.

After concluding with his updates, Mayor Curtin asked if there were any comments from the Board. There were none.

Items from the Floor:

Mayor Curtin asked if there were any items from the floor. Hearing none, Mayor Curtin asked for a motion to adjourn the meeting. Trustee Cox made the motion to adjourn, seconded by Trustee Tallman. Mayor Curtin called for a vote. All board members voted aye and the motion carried. Mayor Curtin thanked everyone for coming to the meeting.

The Regular Board Meeting was adjourned at 7:11 p.m.

Dawn M. O'Hara, Village Clerk