

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
NOVEMBER 24, 2016 AT THE VILLAGE HALL**

PRESENT: John P. Curtin, Mayor See List
Sara N. Tallman, Trustee
Patrick W. Cox

ABSENT: Jeff Brown, Attorney

CONSENT

AGENDA: The Village Clerk submitted the minutes of the regular board meeting for the month of October 2016. The bills on Abstract Sheets #006 for General Fund in the amount of \$58,166.88, Sewer Fund in the amount of \$32,722.74, Capital Funds in the amount of \$52,830.08 and Trust & Agency in the amount of \$0.00 were audited. The bills totaled \$143,719.70. The Board received the Police Report for October 2016 from Police Chief Robert Wicks. The Board also received the Building Inspectors Report for the month of October 2016 from Building Inspector Bill Reagan. The Board acknowledged receipt of the minutes of the Town Board meetings for October 2016. The financial statements as submitted by Village Treasurer Nino Provvidenti for October 2016 were given to the Board for their review. Trustee Cox made a motion to approve the consent agenda. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the consent agenda. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

PROCLAMATION HAROLD

MUNCY: Trustee Tallman made a motion offering a Proclamation recognizing the achievements of Harold Muncy, Highway Superintendent, who will retire effective 11/29/16. The Board thanked Harold for his dedication and leadership over the past several years. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the Proclamation. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

2017 - 2018 OCRRA HAULER

AGREEMENT: Trustee Cox made a motion authorizing the Mayor to sign a two year contract for 2017 – 2018 with the Onondaga County Resource Recovery Agency for refuse and recycling pickup within the Village of Marcellus. The contract will begin January 1, 2017 and will end December 31, 2018. OCRRA's Board approved an increase of \$5 per ton, from \$84 to \$89 per ton, for the Municipal Solid Waste rate, fixed for the 2017 – 2018 contract. All Haulers serving the Onondaga County community will be required to sign the same contract. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the Hauler Agreement. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ST. FRANCIS XAVIER CHURCH –

WAIVE FEE: Trustee Tallman made a motion to approve a request from St. Francis Xavier Church to waive a building permit fee in the amount of \$100. The church is in the process of renovating its parish hall kitchen. The waiving of permits for virtually all non-profit organizations in the village has been observed by current and past Village Boards. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on waiving the fee. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

RESOLUTION – SALE OF DPW TRUCK

AND PLOW: Trustee Cox made a motion approving a resolution authorizing the sale of the 2010 DPW F-250 Pickup Truck and Plow attachment by Auctions International. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the sale of the equipment. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

CHANGE DECEMBER

BOARD MTG: Trustee Tallman made a motion to change the December regular Board meeting from December 26, 2016 to December 19, 2016, because of the Christmas holiday. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the budget modifications. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

CHARTER COMMUNICATIONS FRANCHISE

AGREEMENT: Trustee Cox made a motion to again table the Charter Communications Cable Franchise Agreement, because of the change in ownership from Time Warner Cable, and until the Village Attorney has been able to negotiate successfully the terms of a new agreement with Charter Communications. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on tabling the agreement. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

BUDGET

MODIFICATIONS:

Trustee Tallman made a motion to approve budget modifications requested by the Village Treasurer transferring revenues and appropriations in the General and Sewer Funds. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the budget modifications. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ANNOUNCE CHRISTMAS TREE

LIGHTING: Trustee Cox announced that the annual Marcellus Town and Village Christmas Tree Lighting Ceremony will take place on Thursday, December 1, 2016 beginning at 6 p.m. at the Town Hall and then move uptown to the Point for the lighting of the Village Christmas Tree. Trustee Tallman mentioned that there would be several activities are planned for the evening.

ANNOUNCE VILLAGE

MEETINGS: Trustee Tallman announced that the Village Clerk had printed copies of future meeting dates of the Village for residents. She asked residents to please note that the Village Tree Lighting Ceremony would take place on Thursday, December 1st, in the Village, at the Point and that the Village Office will be closed on Monday, December 26th for the Christmas holiday. In addition, the Village Office will be closed on Monday, January 2nd for the New Years' Holiday.

Updates by the Mayor:

Mayor Curtin provided updates on the following subjects:

- a. Reminder – No Parking – November 1st to April 1st – As of November 1, no parking is allowed on any street in the Village of Marcellus from 2 a.m. to 7 a.m. in order for the Highway Department to plow snow. The no parking ban will remain in effect until April 1, 2017. If ticketed by Village Police, the fee will be \$35.00. The Board urged residents to use the Village parking lots for overnight parking situations.
- b. Leaf and Brush Pickup – brush pickup ended October 10th. Residents who missed the deadline may use of the Village composting site behind the Village Hall. Leaf pickup was extended until November 21st but has now ended. With the recent snow storm, leaves left in the right-of-way between the sidewalk and road, will remain there until the snow melts and the DPW has an opportunity to remove them.
- c. Additional DPW Work – the DPW has been very diligent in picking up leaves, beyond the cut-off period. The Board received compliments from residents for the DPW's efforts. With winter approaching, the memorial benches and pedestrian signs will be removed until spring by the department. The Department has also put up and decorated the Village Christmas Tree at the Point, ready for lighting on December 1st, and the Christmas decorations will be put up soon. The Board thanked employees of the DPW for their efforts and recognized their dedication.
- d. Health Care Costs – continue to rise, both the Village and employees will be required to pay, on average, an increase of about 13% for coverage, beginning in January 2017. There were only a few slight changes in the coverage this year.
- e. Compost Project – continues to be very successful. Mayor Curtin reminded residents that composting continues throughout the year even though the demand lulls through the fall and winter. Residents may secure compost in the fall, since it can be stored outside, without cover, through the fall and winter for use in the spring.
- f. Planning Board – may meet in December if there are agenda items.
- g. School's Open – The Board again reminded residents to watch for school children walking and keep in mind that there are pedestrian crossings on Main Street, as well as 20 mph speed limits in school zones and a 25 mph speed limit on First Street, a route that is heavily traveled by schoolchildren. Please slow down. Tickets will be issued for speeders.
- h. Police Report – within the past month, there have been several thefts from cars parked Marcellus Park. Chief Wicks continues to warn residents that cars should always be locked, even in the driveway, and that any item in the car's interior that may attract a thief should not be visible. In addition, Chief Wicks continues to encourage residents to call the Police Department if they have concerns about solicitors or contractors they may employ. The Police Department will perform background checks to alleviate concerns. In addition, for residents who are out of town during the winter months and would like their property checked, please contact the police department.
- i. Prescription / Drug Drop-Off Box – Chief Wicks announced that a prescription/drug drop-off box, similar to a mailbox, is located in the lobby of the Village Hall and is available for use by residents who would like to dispose

of any prescription or other drugs anonymously. The County Health Department will stop by monthly to pick up and properly dispose of the items. In the next few months, a drop-off box for needle and syringe disposal will also be set up.

- j. Creekwalk – Recently, the NYSDOT extended approval for the use of what is called force account work for construction of part of the creek walk trail by the Village. The work involved necessary clearing and grubbing, excavation, installation of drainage pipes, the placement of millings and stone dust for the trail itself, the installation of signage, railings and plantings. The Village and Town of Marcellus negotiated and signed an Inter-Municipal Agreement and work began in early October, anticipating that much of the work would be completed during the fall 2016. An 8’ wide section of the trail will require a retaining wall to be built, along with asphalt paving, concrete work and pavement striping that will be competitively bid during the winter of 2017. Mayor Curtin expressed that the construction that took place in October was remarkable. The Board expressed gratitude to the Town of Marcellus and the Town Highway Department for all of the assistance. The Town assistance not only helped reduce the cost of constructing the trail, but serves as another example of inter-municipal cooperation between the Town and Village. Mayor Curtin also informed the public that during the past construction season, Village employees helped the Town employees with construction of the Brewer Road bridge, sewer repairs in the park, re-roofing of one of the restrooms in the park and assisted in locating and correcting a flooding problem in the park. On behalf of the Village of Marcellus and the residents, Mayor Curtin conveyed appreciation to the Town Board and the Town Highway Department employees for the cooperation and collaboration between the municipalities.

- k. Utility Bills – Following delivery of latest Village sewer and refuse bills, the Board received a number of comments regarding the increase in sewer rates. The Board wanted to explain the reasons for the significant increase in the rates charged each quarter. Rather than publish a lengthy explanation in the newsletter, the Board urged residents to check the Village website and read a letter explaining the increase:

http://www.villageofmarcellus.com/uploads/5/3/9/5/53954069/sewer_increase.pdf

For residents not having access to the internet, please call the Village Office (673-3112) and a copy of the letter will be mailed.

- l. TMDL and Phosphorus Removal – in mid-September, the Village was fortunate to be awarded \$1,379,900 in grant funding and \$4,139,700 in loans to help upgrade the Waste Water Treatment Plant and address the phosphorus removal mandate levied against the Village. The total estimated project cost of the mandate is \$5,600,000. The grant will provide 25% of the cost. The Board is grateful for the funding and continues to look for additional funding to pay for the remaining cost of the mandated project.

After concluding with his updates, Mayor Curtin asked if there were any comments from the Board. There were none.

Items from the Floor:

Mayor Curtin asked if there were any items from the floor. Hearing none, Mayor Curtin asked for a motion to adjourn the meeting. Trustee Cox made the motion to adjourn, seconded by Trustee Tallman. Mayor Curtin called for a vote. All board members voted aye and the motion carried. Mayor Curtin thanked everyone for coming to the meeting.

The Regular Board Meeting was adjourned at 7:11 p.m.

Dawn M. O’Hara, Village Clerk