

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
MAY 18, 2020 AT THE VILLAGE HALL**

PRESENT: John P. Curtin, Mayor
Sara N. Tallman, Trustee
Timothy P. Manahan, Trustee
Jeff Brown, Attorney via Zoom
John J. Murphy, Resident
Chad Clark, Resident via Zoom

Mayor Curtin began the meeting with the Pledge of Allegiance and the following announcement:

ANNOUNCEMENT

As of March 17, 2020, all Village meetings are closed to public attendance for the safety of all concerned. Authority to make the adjustment was provided by Governor Cuomo's March 13, 2020 Executive Order to temporarily suspend Open Meetings Law to allow for public bodies to hold public meetings without public attendance. However, if anyone wishes to listen to what transpires at public Board meetings visit the Village website, www.villageofmarcellus.com for web hosted meeting information.

Mayor Curtin asked for a motion to open the regular board meeting at 7:00pm. Trustee Tallman made the motion, seconded by Trustee Manahan. Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**CONSENT
AGENDA:**

The Village Clerk submitted the minutes of the last regular board meeting for the month of April 2020. The bills on Abstract Sheets #012 for General Fund in the amount of \$17,766.95, Sewer Fund in the amount of \$8,169.90, Capital Funds in the amount of \$636.00, and Trust and Agency Funds in the amount of \$0.00 were audited. The bills totaled \$26,572.85. The Board tabled the Police Report for the month of April 2020. The Board received the Building Inspectors Report for the month of April 2020 from Code Official Bill Reagan. The Board acknowledged receipt of the minutes of the Town Board meetings for April 2020. The financial statements as submitted by Village Treasurer Nino Provvidenti for April 2020 were given to the Board for its review. Trustee Manahan made a motion to approve the consent agenda. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the consent agenda. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**UTILITY
BILLS:**

Trustee Tallman stated that as a result of the ongoing health crisis and the fact that the Village Office has been closed and the work hours for the Village staff reduced by order of the Governor, the Board voted at last month's board meeting to extend payment of the 4th quarter utility bills for sewer and refuse for another two months. The original bill was due on 4/30/20 and the Village Board approved a proposal that the payment deadline for utility bills be extended to 6/30/20 and that penalty charges for late payment of said bills will not accrue until after the June 30, 2020 deadline. Trustee Tallman made a motion to again extend payment for utility bills until 6/30/20, after which the penalty charges will then begin to accrue. The motion was seconded by Trustee Manahan. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**REVIEW VILLAGE EMPLOYEE DRIVING
POLICY:**

Trustee Manahan stated that because the safety and well-being of our employees, as well as that of our residents is very important to the Village, the Board of Trustees desires to protect employees and community members while on the road and reviews the driving policy each year. Trustee Manahan made a motion to require all employees of the Village who drive Village-owned vehicles to follow the Village of Marcellus Driving Policy, a copy of which is on file in the Village Office. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

NYS COMP ALLIANCE

AGREEMENT: Trustee Tallman made a motion to table the workers compensation agreement with NYS Workers Compensation Alliance until the June board meeting. The motion was seconded by Trustee Manahan. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ANNUAL STORMWATER

REPORT: Trustee Manahan made a motion to table the Annual Stormwater Report until June, when W-M Engineering will have completed it. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**VILLAGE
PARKING:**

Trustee Tallman stated that the Village and its DPW have been involved in an on-going project with several Marcellus Central School District students and their teacher, Mr. Tyler Cooper. The students, along with some invaluable advice, effort and expertise from Joe Durand of TDK Engineering, have researched and prepared an excellent CAD drawing for changing the parking situation in front of the Reagan Building and Village Tavern on East Main Street from a perpendicular to a parallel configuration. As part of their Senior Project, Lee Piekielek and Liam Hawes, have created a most appropriate design for this area on East Main, the final spot in the Village that has perpendicular parking, and is a dangerous traffic hazard, trying to park and then back out onto Main Street. While there will be a loss of probably 4 (four) parking spots as a result, the Village, as well as the County DOT and New York State DOT welcome this change. In addition, the businesses that border this area have come to realize the importance of eliminating this dangerous parking situation and have agreed to the change. Following a review and approval of the design by the County DOT and State DOT, it is expected that construction might take place this summer. The Board welcomes and applauds the efforts of the students and all involved in the project and looks forward to its implementation. Trustee Tallman made a motion to approve the student design as well as commend the students for a job well done. The motion was seconded by Trustee Manahan. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

CHARTER COMMUNICATIONS FRANCHISE

AGREEMENT: Trustee Manahan made a motion to again table the Charter Communications Cable Franchise Agreement until the Village Attorney has been able to negotiate successfully the terms of a new agreement with Charter Communications. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on tabling the agreement. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

SCHOOL RESOURCE OFFICER

CONTRACTS: Trustee Tallman made a motion to table until the next Board meeting the School Resource Officer Agreements between the Village of Marcellus, the Marcellus Central School District, the Lyncourt Union Free School District, and the Onondaga Central School District. The motion was seconded by Trustee Manahan. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

BUDGET

MODIFICATIONS:

Trustee Manahan made a motion to approve budget modifications requested by the Village Treasurer transferring revenues and appropriations in the General and Sewer Funds. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the budget modifications. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ANNOUNCE VILLAGE

MEETINGS: The Village Clerk has printed copies of future meeting dates for the Village for the benefit of residents. The Marcellus Olde Home Days, sponsored by both the Village and Town of Marcellus, and originally scheduled for June 5th, 6th and 7th 2020 have been canceled because of the ongoing health crisis. In addition, the Village Office will be closed for the Memorial Day Holiday on May 25th and the Memorial Day Parade and Commemoration on May 25th has been cancelled as well. The Village Office will also be closed for Independence Day on July 3rd and the Village-wide garage sale originally planned for Saturday, July 11, 2020 might be canceled as well, depending on guidance provided by the County and State.

UPDATES BY THE

MAYOR:

The following updates are available on our website, www.villageofmarcellus.com

- a. Code Officer and Fire Inspection – fire inspections and rental inspections continue, along with vacant house registrations, code violations being issued for litter and rubbish piles, new library parking approval along with change of occupancy at several sites and several building permits.
- b. Pedestrian Signs, Benches, Banners and new Flags – have been re-installed on Main Street and elsewhere by the Highway Department. Many thanks to our Department of Public Works employees for doing in time for the Memorial Day holiday.
- c. Compost at the Treatment Plant – will be available on a first-come, first-serve basis. However, residents are able pick up compost but they should also be aware of the fact that construction at the plant, while mostly completed, might hinder their ability to pick it up. It would be best for residents to call the treatment plant ahead of time (315-673-4491) to determine when it would be most convenient to pick up compost.
- d. WWTP Upgrades to the plant will have been completed, we expect, by the end of May 2020. While it has been a year of construction, we have not

experienced too much inconvenience or interruption in the plant's operation.

- e. Marcellus Olde Home Days – unfortunately, has been canceled.
- f. Community Development Main Street Grant Contract – the County has agreed to support the Village Main Street Project, which project includes the repaving of two public parking lots as well as a commercial building façade component that will restore, repair or replace the facades of thirteen (13) buildings. The County has agreed to commit funds for use in connection with the County's goal of improving Village infrastructure County-wide, the funding for this project not to exceed \$288,654 to be paid on a schedule specified in purchase orders issued by the County. The Village, which has been designated the project contractor, agrees to maintain sufficient documentation to reasonably support the use of Grant Funds consistent with the terms and conditions of this agreement, which agreement is available for public inspection in the Village Office.
- g. Windstream Contract – at our last meeting the Board approved a contract with Windstream Company wherein Windstream Company would provide Internet and phone service to all departments (including the Office, Police and WWTP) in the Village of Marcellus, said contract to remain in effect for two years, beginning June 1, 2020. The anticipated savings from that provided by our current provider is estimated to be over 40% and two Village employees, Officer Jeff Fortino and Village Clerk Charnley Abbott, have been largely responsible for researching this agreement facilitating its implementation. The Board would like to thank them for all of their efforts. With the Village Attorney having negotiated successfully the terms of the agreement, with Windstream Company the contract is on file for public inspection in the Village Office.
- h. Creek Walk – Fred's Trail has reopened officially for the public, and our highway department had to do some limited repair to the trail – it appears to have wintered well. We welcome the spring as well as those who will take advantage of this gem in our community. If some residents are not familiar with the project, we urge them to click on the home page of the Village website <http://villageofmarcellus.com/> and then on Village News.
- i. Sidewalks – last year, the Board approved the extension of the Village-owned sidewalk on Chrisler Street, from where it ended at #9 on the north side to the end of the street, and this year, the Board wanted to extend the sidewalk from where it ends at #12 on the south side to the end of the street, thus completing a pedestrian loop of the entire street. The Board, because of budgetary concerns and other sidewalk issues in other areas of the Village, might have to delay that work on Chrisler for another year. Per the DPW Superintendent's construction schedule, some new sidewalk will be installed elsewhere pending budgetary considerations.
- j. Street repairs and Tree removals – per the DPW Superintendent's schedule, repairs will be made to First Street, which saw some serious damage over the winter and some fiber micro paving on Reed Parkway and Maple Street, pending budgetary considerations. We are not sure if CHIPS money will be available this year because of State and Local budget deficits. We are hopeful that the drainage cut on West Main Street, resulting from the installation of 1,000 feet of storm water pipe by the Village in January, will be paved by the County during its planned re-paving of Main Street this spring/summer. Also, tree removals are planned, per the DPW Superintendent's schedule, pending budgetary considerations.
- k. Flower Boxes – the new flower boxes that were constructed three years ago by Kyle Denka as part of his Eagle Scout project have weathered very well. They will be filled again this year, using compost from WWTP, giving a good indication of the value of the compost. Kathy Welsh will again be instrumental in the plantings in these boxes using flowers that she has both grown from seed as well as some that she will or has purchased.
- l. SRO Contracts – with the Marcellus Central School District, the Lyncourt Union Free School District and the Onondaga Central School District have been tabled until a future Board meeting
- m. Memorial Day – parade and ceremonies have been cancelled for Monday, May 25th and the Village Office will be closed on that day.
- n. Village Web Site – Village Clerk Charnley Abbott regularly updates our website and she has been most accommodating to our Village and its residents. If there are any items that residents might feel should be included on the site, please contact her at the Village Office (315-673-3112) with your requests.
- o. Spring Brush Pickup Dates – the Village Board and DPW will to continue the same policy as last year for the 2020 Brush Pickup. Brush may be placed at the curb on Saturdays and Sundays for pickup on Mondays from April 6th to May 4th. In addition, during the summer months (June, July and August), brush may

also be placed at the curb on Saturdays and Sundays for pickup on the first Monday of each month during those summer months.

- p. In addition, the Town of Marcellus has announced the 2020 dates for the Trash Transfer Stations and they have been changed, because of the health crisis, from the spring, to the summer. Dates and permit information can be found on the Town of Marcellus website.
- q. Zoning Board- scheduled to meet May 27, 2020 to consider granting an area variance for 36 First Street.

After concluding with his updates, Mayor Curtin asked if there were any comments from the Board. There were none.

ITEMS FROM THE FLOOR:

Mayor Curtin asked if there were any items from the floor. Hearing none, Mayor Curtin asked for a motion to adjourn the meeting. Trustee Tallman made the motion to adjourn, seconded by Trustee Manahan. Mayor Curtin called for a vote. All board members voted aye and the motion carried.

The Regular Board Meeting was adjourned at 7:13 p.m.

Charney A. Abbott, Village Clerk