

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
JUNE 24, 2024 AT THE VILLAGE HALL**

PRESENT: Chad A. Clark, Mayor See List
Timothy P. Manahan, Trustee
James P. Curtin, Trustee
Jeff Brown, Attorney
Gregory Crysler, DPW Superintendent

ABSENT: Charnley A. Abbott, Village Clerk

Mayor Clark began the meeting with the Pledge of Allegiance.

Mayor Clark made a motion to open the regular meeting, seconded by Trustee Manahan, and the meeting was opened at 7:00pm.

**CONSENT
AGENDA:**

The Village Clerk submitted the minutes of the regular board meeting for the month of May 2024. The bills on Abstract Sheet #013 for General Fund in the amount of \$24,218.30, Sewer Fund in the amount of \$6,247.63, and Capital Funds in the amount of \$9,025.00 were audited. The bills totaled \$39,990.93. The bills on Abstract Sheet #001 for General Fund in the amount of \$42,417.95, and Sewer Fund in the amount of \$31,128.48 were audited. The bills totaled \$73,546.43. The Board received the Police Report for the month of May 2024 from Police Chief Bernard Podsiedlik. The Board also received the Building Inspector's Report for the month of May 2024 from Code Official Paul Stacey. The Board acknowledged receipt of the minutes of the Town Board meetings for May 2024. The financial statements for May 2024 and for Fiscal Year End 2024 were tabled until the July 2024 regular board meeting. Trustee Manahan made a motion to approve the consent agenda. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

IMA WITH TOWN FOR COURT

SECURITY: Trustee Curtin stated that the 2018 Intermunicipal Agreement with the Town of Marcellus whereby the Village of Marcellus and its Police Department will provide Town of Marcellus Justice Court Security Services for a minimum of three (3) hours per Court night and the Town of Marcellus will reimburse the Village of Marcellus at a rate of \$20.00 per hour as well as further reimburse the Village for any police services rendered in excess of three (3) hours as well as for any specially convened Court proceedings, will continue on an annual basis without the necessity of renewal unless terminated by either party. Further details of the IMA are available for public inspection in the Village Office. Trustee Curtin made a motion to continue with this agreement with the Town. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

NYS WORKERS COMP ALLIANCE

AGREEMENT: Trustee Manahan made a motion to continue the Workers Compensation Agreement with the NYS Workers Compensation Alliance for the period, July 1, 2024 to June 30, 2027 – 3 years at a fixed rate- for a cost of \$24,167.00 annually. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

SCHOOL RESOURCE OFFICER

CONTRACTS: Trustee Curtin made a motion to authorize the Mayor to sign the School Resource Officer Agreements between the Village of Marcellus, the Marcellus Central School District, the Tully Central School District, the Lyncourt Union Free School District, and the Onondaga Central School District, whereby the School Districts and the Village have determined that

it is in their mutual best interests to enter into this Agreement to provide for the assignment of officers of the Marcellus Police Department to serve as School Resource Officers in each of the school districts so mentioned. Copies of these agreements are on file in the Village Office for public inspection. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

ONONDAGA COUNTY HAZARD MITIGATION PLAN STATEMENT

OF INTENT: Trustee Manahan stated that the Onondaga County Department of Planning is now undertaking a required 5-year review and update to the Hazard Mitigation Plan, which is a FEMA-required planning document intended to document local vulnerability to certain natural hazards, and help reduce loss of life and damage to property in the event of a natural disaster. As a local municipality and as a prior participant in the County's Multi-Jurisdictional Hazard Mitigation Plan, our participation in this plan update process is strongly encouraged. Approved mitigation plans are a requirement to be eligible for projects funded under FEMA's Hazard Mitigation Assistance (HMA) grant programs: the Hazard Mitigation Grant Program (HMGP); the Building Resilient Infrastructure and Communities (BRIC) Program; and the Flood Mitigation Assistance (FMA) Program and other FEMA programs, including the Rehabilitation of High Hazard Potential Dams (HHPD). Mitigation plans must be reviewed and updated every five years and formally adopted by each participating jurisdiction's governing body as part of receiving approval. As the 5-year update begins, the County Department of Planning is requesting that we confirm our intent to participate. Trustee Manahan made a motion to authorize the Mayor to sign the letter of intent to participate in the Onondaga County Multi-Jurisdictional Hazard Mitigation Plan. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

APPOINTMENT- CODE ENFORCEMENT

OFFICIAL: Mayor Clark stated that Paul Stacey, our Deputy Code Enforcement Officer, achieved certification as a New York State Code Enforcement Official and passed the Onondaga County Civil Service exam for Code Enforcement Officials. Mayor Clark made a motion to appoint Paul Stacey as a full time Code Enforcement Official for the Village of Marcellus at a rate of \$30.28 per hour, effective June 1, 2024. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

APPOINTMENT- PLANNING

BOARD: Mayor Clark made a motion to appoint Jesse Faulkner, an alternate member of the Planning Board, to fill the vacancy on the Village Planning Board, following the resignation of Theresa LaMarre, who faithfully served the Village as a Planning Board member since 2014. We thank Theresa very much for her service and welcome Jesse to this position, in which he will serve until March 31, 2029. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

ZONING BOARD OF APPEALS SPECIAL

MEETING: Trustee Curtin made the following announcement:

PLEASE TAKE NOTICE that a special meeting will be held by the Zoning Board of Appeals on Tuesday, July 9, 2024 at 7:00 P.M. at the Marcellus Village Hall, 6 Slocombe Avenue, to consider the granting of an area variance to construct a 24' x 26' garage at 44 West Main Street and to consider the granting of area variances to construct an 8' fence and plantings at the northern and eastern boundaries of 27 East Main Street bordering 3 Orange Street, and to construct a 35 sq ft sign at 27 East Main Street. Copies of supporting documents are on file at the office of the Village Clerk.

ANNOUNCE PUBLIC

HEARING: Trustee Manahan made the following announcement:

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Marcellus, New York will conduct a public hearing at the Marcellus Free Library, 32 Maple Street, on July 22, 2024, at 7:15pm prevailing time to consider the granting of a Special Use Permit to allow gas pumps at 27 East Main Street, and any other matters to come before the Board. All interested parties will have the opportunity to be heard at the scheduled hearing. Copies of supporting documents are on file at the office of the Village Clerk.

BUDGET

MODS:

Trustee Curtin made a motion to table budget modifications for May 2024 and the Fiscal Year End until the July Board meeting. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

ANNOUNCE VILLAGE

MEETINGS:

Trustee Manahan stated that the Village Clerk has printed copies of future meeting dates for the Village for the benefit of residents. The June meeting of the Planning Board will be held on Thursday, July 18 at 7:00 pm due to scheduling conflicts, and the ZBA will hold a special meeting on Tuesday, July 9th at the Village Hall at 7:00pm. In addition, the Village Office will be closing at noon on Wednesday, July 3rd and closed entirely on Thursday, July 4th for the Independence Day Holiday. On Friday, July 5th the office will be open for tax collection only from 9am to 4:30pm and the Village-wide garage sale has been planned for Saturday, July 13th, 2024.

27 EAST MAIN ST- SEQR

DETERMINATION: Mayor Clark made a motion to defer SEQR Lead Agency status to the Village of Marcellus Planning Board in regards to the proposed Stewarts Shop project at 27 East Main Street. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

UPDATES BY THE

MAYOR:

The following updates are available on our website, www.villageofmarcellus.com

DPW/Highway:

- Crosswalks have been painted throughout the Village
- Spring Maintenance was performed on all the major equipment at the WWTP and all 3 Pump Stations
- Flower boxes have been planted and hanging flower baskets have been placed. The DPW will maintain the flower boxes and hanging baskets throughout the summer.
- Julie Abbott met with the Village and School students at the Green Gateway
- Senator May came for a tour of the Green Gateway Park
- DPW helped the Town with storm cleanup at Marcellus Park
- Highland Drive drainage and paving is scheduled for the summer months. The effected residents will be notified in advanced before the work begins.

Police:

- 2024-2025 SRO Contracts – with the Marcellus Central School District, the Lyncourt Union Free School District, and the Tully Central School District have been executed and the contract with Onondaga Central School District is currently in negotiation, and will be approved and executed by the Board at a later date.

Other:

- Students from the Marcellus Senior High School recently met with County Executive Ryan McMahon and County Legislator Julie Abbott to present their independent study projects. The Village would like to thank our County leaders for taking the time to meet with our students and see firsthand the wonderful collaboration and support that exists between the Village, Town, and School District to utilize and improve the Green Gateway and other areas around our community. The projects included a design for a pavilion and handicap fishing access at the Green Gateway, natural pollinator plants to beautify and enhance the park, a walking path on Limerick Street, and walking trail along the abandoned trolley line on Route 174.
- Congrats to the 2024 graduates
- Congrats to the Boys Lacrosse and Girls Softball teams
- Olde Home Days Celebration –took place on May 31-June 2 and was quite successful. Thank you to our community for supporting this event and we hope all enjoyed the wonderful weekend of activities.
- Marcellus Health Loan Closet- continues to be an asset to the community. Information can be found on the Village website and arrangements to borrow equipment can be made by calling the Village Clerk at 315-673-3112 Ext 1.
- The Wastewater Treatment Plant was awarded “Wastewater System of the Year” at New York Rural Water Association’s Annual 2024 Conference. This award highlights the great relationship between the operators, MRB Group, and the Village board with their collaborative forward-thinking approach and commitment to environmental protection.
- Huge thank you to Kathy Welsh for growing and planting the flowers that grace the Village Flower boxes. Thank you to the Marcellus Chamber of Commerce, the Rotary Club, and the Martisco Lions Club for giving donations towards purchasing the beautiful hanging flower baskets from Crazy Daisies that can be found in the Village Center. Thank you also to Industrial Farm Co for making the brackets for the baskets to hang.

After concluding with his updates, Mayor Clark asked if there were any comments from the Board. There were none.

ITEMS FROM THE FLOOR:

Mayor Clark asked if there were any items from the floor. Brandon Pitcher, town of Marcellus resident, inquired about Hometown Heroes banners honoring Marcellus veterans. Mayor Clark stated that the Village is in the process of updating the Comprehensive Plan, and will ask the Steering Committee to include banners in their discussion. Trustee Curtin suggested that Mr. Pitcher approach the town about it as well. Mr. Crysler, DPW Superintendent, stated that there could be a concern with trucks hitting the banners if they are not hung properly. The Board also mentioned logistical concerns that the Comprehensive Plan would address.

Mayor Clark asked if there were any other items from the floor. Hearing none, Mayor Clark made a motion to adjourn the meeting, seconded by Trustee Manahan. Mayor Clark called for a vote. All board members voted aye and the motion carried.

The Regular Board Meeting was adjourned at 7:32 p.m.

Charnley A. Abbott, Village Clerk