

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
JUNE 26, 2017 AT THE VILLAGE HALL**

PRESENT: John P. Curtin, Mayor See List
Sara N. Tallman, Trustee
Patrick W. Cox, Trustee

ABSENT: Jeff Brown, Attorney

Mayor Curtin asked for a motion to open the regular board meeting at 7:30pm, after an informational meeting was held to discuss the upgrade to the Village's Wastewater Treatment Plant due to the Phosphorus TMDL for Onondaga Lake. Trustee Cox made the motion, seconded by Trustee Tallman. Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**CONSENT
AGENDA:**

The Village Clerk submitted the minutes of the regular board meeting for the month of May 2017. The bills on Abstract Sheets #013 & #001 for General Fund in the amounts of \$12,366.97 and 57,687.39, Sewer Fund in the amounts of \$8,559.71 & 16,824.21, Capital Funds in the amounts of \$56.04 & 2,442.87 and Trust & Agency in the amounts of \$0.00 & 7.80 were audited. The bills totaled \$20,982.72 for Abstract #013 & 76,962.27 for Abstract #001. The Board received the Police Report for the months of May 2017 from Police Chief Robert Wicks. The Board also received the Building Inspectors Report for the month of May 2017 from Building Inspector Bill Reagan. The Board acknowledged receipt of the minutes of the Town Board meetings for May 2017. The Board tabled the financial statements for May 2017 and 2016 – 2017 fiscal year-end because they were not yet complete. Trustee Tallman made a motion to approve the consent agenda. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the consent agenda. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

NYS WORKERS COMP:

ALLIANCE: Trustee Cox made a motion to renew the Workers Compensation Agreement with NYS Workers Compensation Alliance for the time period of July 1, 2017 – June 30, 2018 at a cost of \$26,667.00. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the agreement. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

AWARD BID - PAUL STREET SIDEWALK

PROJECT: Trustee Tallman announced that the bid opening for Paul Street Sidewalks was held on June 21, 2017 and made a motion to award the bid the low bidder, Salt Springs Paving Corporation at a cost of \$35,800.00. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion awarding the bid. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

VILLAGE INSURANCE

PROPOSAL: Trustee Cox made a motion to award the contract for Village Insurance in the amount of \$26,941.00 to the Reagan Companies of Marcellus, representing an decrease of \$20.00 from last year. This includes a 4% upgrade on property values. In addition, the Village's 3-year crime coverage policy will be renewed and is locked in for three years at a cost of \$386.00. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the proposal. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

WILLIAMSON LAWBOOK

CONTRACTS: Trustee Tallman made a motion to approve annual software support contracts with Williamson Law Book Company for municipal accounting (\$1018.00), tax billing (\$434.00), refuse/sewer billing (\$949.00), and payroll (\$949.00), totaling \$3,350.00, a 2% increase over last year. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the contracts. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

WEBSITE DESIGN

CONTRACT: Trustee Cox made a motion to renew the contract with North Shore Solutions, the company that designed, set up and hosts the website for the Village of Marcellus. Software support is also included in the contract. There was a 5% increase in the amount of the cost to lease the software, which costs \$475.75 per year. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the contract. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

SRO

CONTRACT: Trustee Tallman made a motion authorizing the Mayor to sign the School Resource Officer Agreement between the Village of Marcellus and the Marcellus Central School District, whereby the School District and the Village determined that it is in their mutual best interests to enter into the Agreement to continue to provide for the assignment of three officers of the Marcellus Police Department to serve as School Resource Officers in the Marcellus Central School District. A copy of the agreement is on file in the Village Office for public inspection. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the contract. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

SPECTRUM CABLE FRANCHISE

AGREEMENT: Trustee Cox made a motion to again table the Spectrum Franchise Agreement until the Village Attorney has been able to negotiate successfully the terms of a new agreement with Spectrum. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on tabling the agreement. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

BUDGET

MODIFICATIONS:

Trustee Tallman made a motion to table budget modifications to the General and Sewer Funds until the Village Treasurer has had time to complete the modifications. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the budget modifications. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ANNOUNCE

VILLAGE

MEETINGS:

Trustee Cox announced that the Village Clerk had printed copies of future meeting dates of the Village for the residents. He asked residents to please note the July 4th holiday, which will be celebrated on Tuesday, July 4th this year. The Village Office will be closed for the holiday and there will be a delay in trash pickup that week. The *Teal There's A Cure Run/Walk* will take place on the 4th of July, beginning at 9 a.m. in Marcellus Park. The Village-wide Garage Sale will take place on Saturday, July 8th. No permit is required that day for Village residents. Trustee Tallman reminded residents that July is Battery Collection Month. Residents should place old alkaline batteries into special yellow bags and place them on top of a closed trash can or trash bag. Do not place the battery bags in the blue bin. Also, there are several Summer Community Events taking place at Marcellus Park. Summer Concerts will take place every Thursday night from 7 – 8:30 p.m. at the Annex Pavilion. The concerts are free and appropriate for the entire family.

Updates by the

Mayor:

Mayor Curtin provided updates on the following subjects:

- a. Thanks – Mayor Curtin thanked those who attended and participated in the informational meeting on the sewer upgrade. The board will continue to address the issue. He also mentioned that there was a meeting planned for later in the week between the Board and Reggie Parker and other local NYSDEC employees to discuss items mentioned during the informational meeting and to search for additional funding for the mandated upgrade to the treatment plant.
- b. Brush – Pick-up – Mayor Curtin reiterated that the Village Board and the DPW are trying something new for 2017 Brush Pickup. Spring brush pickup lasted from April 3rd – May 8th. During the months of June, July and August brush may be placed at the curb on Saturdays and Sundays for pickup on the first Monday of each month during those summer months. Village residents should not put any yard waste to the curb until then. Residents may always bring yard waste to the Village compost pile, which is next to the highway garage, anytime. Yard waste should also be kept out of the road. This may cause storm sewers to become obstructed.
- c. Olde Home Days – Like last year, Olde Home Days was not as successful as in the past, primarily due to the rainy weather that was experienced on the last day of the celebration. Last month the Board thanked a number of people for their efforts in helping to beautify the Village flower boxes in time for Memorial Day and Olde Home Days. The Board also thanked the DPW for the work they did in helping to beautify the Village in time for the special events, as well as the Village Police Department, whom the Board gave much credit for no vandalism or other serious problems during the weekend.
- d. Creek Walk Project – following the opening of bids on April 12, 2017, the Board awarded the bid at the April board meeting for completion of the remaining work on the Creekwalk to JL Excavation of Chaumont, NY with a base bid of \$113,328 and an Alternate Bid #2 in the amount of \$9,502, for a total of \$122,830. A pre-construction meeting was held on May 4, 2017 with all parties involved. The contractor expects that construction will begin soon after Olde Home Days, or mid-June. The project will most likely be completed within two weeks. For residents not familiar with the project, the Board urged them to click on the home page of the Village website <http://villageofmarcellus.com/> and then on Village News.

- e. Code Enforcement Officer – Building and Pool Permits – Residents should be aware of the need to obtain permits if any rehabilitation or new construction takes place. This includes the addition of a pool (2 feet and above), or a fence or a deck, or new steps to a residence. Permits are required, along with an inspection by the Code Enforcement Officer. For more information contact the Village Office (673-3112) or Bill Reagan, CEO (430-7927).
- f. Compost Project – compost continues to be available for residents. For residents who are unable to pick up compost during normal business hours, please call the Treatment Plant (673-4491) to make an appointment with one of the operators. The operators are available to answer questions and to help load compost for residents.
- g. Street and Sidewalk repairs – per the DPW Superintendent’s schedule, will be reconstructed this summer Dunlap Avenue and Wilson Drive, as well as the corner of First and Slocombe. Budgetary constraints have limited the Village Board’s ability to add other street repairs in this year’s budget. Sidewalk repairs will be made to select areas on South Street, First Street and Bradley Street, along with several tree removals on South and Bradley Streets. Some tree plantings may take place late summer or early fall. Locations have not yet been determined.
- h. Paul Street Sidewalks Project – is funded largely through the NYSDOT Multi-Modal Program and the endorsement of Senator John DeFrancisco. The project calls for the construction of approximately 450 linear feet of new concrete sidewalk along the north side of Paul Street, between North Street (NYS 174) and Austindale Avenue, as well as the cleaning of approximately 200 feet of existing drainage structures and pipes. The new sidewalk will eliminate a gap in the existing Village sidewalk system, by connecting to existing sidewalks at North Street and Austindale Ave. There are currently no sidewalks along Paul Street. Pedestrians, including senior citizens from Nino Mile Landing Apartments and school children are presently forced to walk along the edge of the road. The proposed sidewalk will provide an accessible route between Austindale Ave. and North Street, eliminating the need to walk in the street. The Board anticipates that construction will be completed this summer.
- i. Lost Bicycles – the Police Department finds deserted bicycles left in the woods and stores them above the Police Garage, waiting for them to be claimed. When the lost bikes go unclaimed, they are typically donated to agencies that offer them to children in need. If you have lost a bicycle, please contact the Police Department to see if it is in Police storage.
- j. SRO Contract – with the Marcellus Central School District has been completed and is or will be in the hands of the Marcellus School Board. Details of the contract, which will provide three (3) Village police officers (SRO) on the Marcellus Central School Campus, are provided in the agreement, and may be subject to slight change before final approval by both parties.
- k. Planning Board – The Planning Board will conduct a public hearing on Wednesday, July 19 to discuss and vote on Site Plan Review for the Marcellus Library proposed new additional parking lot.
- l. Summer Community Events – Thursday nights, from 7 to 8:30 p.m., a series of summer concerts will be held during June, July, and August at Marcellus Park Annex. A full list of concert listings and other events and programs is available on the Town website at www.marcellusny.com or contact the Marcellus Parks and Recreation Department (673-3269, ext. 2) for more information.

After concluding with his updates, Mayor Curtin asked if there were any comments from the Board. There were none.

Items from the Floor:

Mayor Curtin asked if there were any items from the floor. Hearing none, Mayor Curtin asked for a motion to adjourn the meeting. Trustee Tallman made the motion to adjourn, seconded by Trustee Cox. Mayor Curtin called for a vote. All board members voted aye and the motion carried.

The Regular Board Meeting was adjourned at 8:26 p.m.

Dawn M. O’Hara, Village Clerk