

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
JUNE 27, 2016 AT THE VILLAGE HALL**

PRESENT: John P. Curtin, Mayor See List
Sara N. Tallman, Trustee
Jeff Brown, Attorney

ABSENT: Patrick W. Cox, Trustee

Mayor Curtin asked for a motion to open the regular board meeting at 7:05pm, after a public hearing was held on demolition of the former Crown Mill. Trustee Cox made the motion to open the regular board meeting, seconded by Trustee Tallman. Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

OLD CROWN MILL – FINAL REPORT

BLDG INSPEC: Trustee Tallman made a motion to approve the Final Report of the Building Inspector on the lower mill. The report listed the conditions that constitute violations of the Village of Marcellus Code of Ordinances and the report stated that, in the opinion of the Building Inspector, the external and internal conditions of the building pose an imminent threat to the health, safety and welfare of the community including the general and emergency responders. The report concluded with the statement that the building should be demolished as soon as possible. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the report. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

SEQR RESOLUTION AND NEGATIVE DEC-

LARATION: Trustee Tallman made a motion to approve a resolution determining that the demolition of the remaining unsafe structures at 71 North Street in the Village of Marcellus will not have a significant effect on the environment. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the resolution. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

CONSENT

AGENDA: The Village Clerk submitted the minutes of the regular board meeting for the month of May 2016. The bills on Abstract Sheets #013 & #001 for General Fund in the amounts of \$3,510.25 and \$48,586.84, Sewer Fund in the amounts of \$2,917.32 & 18,190.77, Capital Funds in the amounts of \$12.94 and 970.00 were audited. The bills totaled \$6,440.51 for Abstract Sheets #013 and 67,747.61 for Abstract Sheets #001. The Board received the Police Report for May 2016 from Police Chief Robert Wicks. The Board also received the Building Inspectors Report for the month of May 2016 from Building Inspector Bill Reagan. The Board acknowledged receipt of the minutes of the Town Board meetings for May 2016. The financial statements as submitted by Village Treasurer Nino Provvidenti for May 2016 were given to the Board for their review. Trustee Tallman made a motion to approve the consent agenda. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the consent agenda. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

VILLAGE INSURANCE

PROPOSAL: Trustee Tallman made a motion to award the contract for Village Insurance in the amount of \$26,961.00 to the Reagan Companies of Marcellus, representing an increase of \$19.00 or about 0.07%, over last year. The slight increase was primarily due to a 4% upgrade on property values including the addition of the Platt Road Pump Station which is now the responsibility of the Village. The Village's 3-year crime coverage policy is locked in for an additional year.. That three-year policy increased two years ago to \$386.00, a \$17.00 increase. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the proposal. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

EJCDC AGREEMENT – PHOSPHORUS

REMOVAL: Trustee Tallman made a motion authorizing the Mayor to sign the EJCDC Agreement as required by NYS EFC. The agreement is the same agreement that was approved last month for WWTP Improvements as submitted by MRB Group but the new agreement is in the format required by NYS EFC in order to qualify for funding. (The proposed design will begin to address the DEC mandate to remove phosphorus from the WWTP effluent to a 1.0 mg/L (12 month rolling average) limitation, which will require extensive and very expensive upgrades to the existing WWTP. In anticipation of the expense, the Village Board increased sewer rents significantly within the last year. The Board expects that the sewer rate increases will begin to offset the cost of design while the Village continues to search for new funding. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the agreement. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

WILLIAMSON LAWBOOK

CONTRACTS: Trustee Tallman made a motion to approve annual software support contracts with Williamson Law Book Company for municipal accounting (\$998.00), tax billing (\$425.00), refuse/sewer billing (\$930.00), and payroll (\$930.00), totaling \$3,283.00, a 10% increase over last year. The increase is the first in five years. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the contracts. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

WEBSITE DESIGN

CONTRACT: Trustee Tallman made a motion to renew a contract with North Shore Solutions, the company that designed, set up and hosts the website for the Village of Marcellus. Software support is also included in the contract. There was no increase in the amount of the cost to lease the software, which costs \$455.00 per year. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the contract. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

ATTORNEY

RESOLUTION: Mayor Curtin made a motion to update the resolution appointing Jeffrey D. Brown as Village Attorney, a public officer of the Village. A copy of the resolution is on file in the Village Office. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the resolution. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

PROCLAMATION

JOYCE DOIG: Trustee Tallman read a Proclamation recognizing Joyce Dog, a long term Marcellus Free Library volunteer, who is retiring. Trustee Tallman made a motion to approve a Proclamation. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the Proclamation. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

SRO

CONTRACT: Trustee Tallman made a motion authorizing the Mayor to sign the School Resource Officer Agreement between the Village of Marcellus and the Marcellus Central School District, whereby the School District and the Village determined that it is in their mutual best interests to enter into the Agreement to continue to provide for the assignment of three officers of the Marcellus Police Department to serve as School Resource Officers in the Marcellus Central School District. A copy of the agreement is on file in the Village Office for public inspection. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the contract. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

TIME WARNER FRANCHISE

AGREEMENT: Trustee Tallman made a motion to again table the Time Warner Cable Franchise Agreement until the Village Attorney has been able to negotiate successfully, the terms of the agreement, with Time Warner Cable. In addition, Time Warner Cable has merged with Charter Communications, which may cause additional delays in reaching a finalized contract. The terms of the current contract continue until a new contract is finalized and executed. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on tabling the agreement again. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

BUDGET

MODIFICATIONS:

Trustee Tallman made a motion to approve budget modifications requested by the Village Treasurer transferring revenues and appropriations in the General and Sewer Funds. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the budget modifications. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

ANNOUNCE

VILLAGE

MEETINGS:

Trustee Tallman announced that the Village Clerk had printed copies of future meeting dates of the Village for the residents. She asked residents to please note the July 4th holiday, which will be celebrated on Monday, July 4th this year. The Village Office will be closed for the holiday and there will be a delay in trash pickup that week. The *Teal There's A Cure Run/Walk* will take place on the 4th of July, beginning at 9 a.m. in Marcellus Park. The Village-wide Garage Sale will take place on Saturday, July 9th. No permit is required that day for Village residents. Trustee Tallman reminded residents that July is Battery Collection Month. Residents should place old alkaline batteries into special yellow bags and place them on top of a closed trash can or trash bag. Do not place the battery bags in the blue bin. Also, there are several Summer Community Events taking place at Marcellus Park. Summer Concerts will take place every Thursday night from 7 – 8:30 p.m. at the Annex Pavilion. The concerts are free and appropriate for the entire family.

Updates by the Mayor:

Mayor Curtin provided updates on the following subjects:

- a. A public hearing was held on June 27th before the regular June Board meeting to consider the demolition and disposal of the remaining portions of the former Crown Mill located at 71 North Street. The Code Inspector issued a report at the Board's May meeting stating that the north and south wings of the remaining mill building, in his opinion, have become dangerous and unsafe to the public due to age, lack of maintenance, being open to the elements and general deterioration. It was the recommendation of the Code Officer that the building be demolished as soon as possible. At the July meeting, the Board will probably pass a resolution to bypass the usual procurement policy of the Village in order to demolish the structure as soon as possible because of the emergency nature of the situation. The Board will then assess the demolition costs against the property at 71 North Street. If the Village tax bill, along with the re-levied expenses of the demolition are not paid, the Village taxes will be re-levied to the Town and County taxes. If the Town and County taxes are not paid, the County of Onondaga will make the Village whole in a year.
- b. Boy Scout Troop 66 Thank You – On behalf of the Village Board, Mayor Curtin publically thanked Marcellus Boy Scout Troop 66 and its troop members, for their efforts in cleaning up Main Street after the Olde Home Days Parade on Saturday June 12th. Organized by Edward Plogman, the event was part of a community service project. The trash pickup covered all of the village streets and when finished about 50 pounds of trash was collected. The effort of the scouts in completing the project was greatly appreciated by the Village and its residents.
- c. Olde Home Days – was not as successful this year, primarily due to the rainy weather that was experienced on the last day of the celebration. Compared with last year, the Celebration had a loss of approximately \$4,000. Last month the Board thanked a number of people for their efforts in helping to beautify the Village flower boxes in time for Memorial Day and Olde Home Days. The Board also thanked the Highway Department for the work they did in helping to beautify the Village in time for the special events, as well as the Village Police Department, whom the Board gave much credit for no vandalism or other serious problems during the weekend.
- d. Trucks in the Village – The Board received complaints about numerous trucks, loaded with gravel, stone and dirt, coming through the Village for the last several years with residents asking when it will end. After speaking with the County DOT Commissioner, the Board was put in contact with Honeywell, the company behind the cleanup of Onondaga Lake. Craig Milburn of Honeywell responded that the trucks hauling through the Village along North and Main Streets would be decreasing by the end of June 2016. The majority of the trucks will cease, but they will continue working into July. The Board has been anticipating an end to the trucks in the village for awhile and is grateful for Honeywell's response. For more information, call Mr. Milburn at 552-9784. The Board eagerly awaits the end of the trucks traveling through the village.
- e. Creekwalk – the Board continues to consult with the engineers and NYSDOT to determine if part of the trail could be constructed at this time, and the remainder constructed when more funds become available. The Board is also looking into having Highway Department employees complete some of the clearing involved. The Board hopes that construction of the trail can begin this summer or fall. For residents not familiar with the project, the Board urged them to click on the home page of the Village website <http://villageofmarcellus.com/> and then on Village News.
- f. Code Enforcement Officer – Building and Pool Permits – Residents should be aware of the need to obtain permits if any rehabilitation or new construction takes place. This includes the addition of a pool (2 feet and above), or a fence or a deck, or new steps to a residence. Permits are required, along with an inspection by the Code Enforcement Officer. For more information contact the Village Office (673-3112) or Bill Reagan, CEO (430-7927).
- g. Compost Project – compost continues to be available for residents. For residents who are unable to pick up compost during normal business hours, please call the Treatment Plant (673-4491) to make an appointment with one of the operators. The operators are available to answer questions and to help load compost for residents.
- h. Sidewalks – per the Highway Chief's recommendations, repairs will be made to selected areas on South Street, Bradley Street and First Street pending budgetary concerns.
- i. Street repairs – per the highway chief's recommendation, repairs to Austindale Avenue and Orchard Street are in the process of being reconstructed. Budgetary constraints have limited the desire of the Village Board to add other street repairs in this year's budget.
- j. Trees – some tree removals have been or will be done on South, and Bradley Streets, and possibly on Orchard Street, along with some trimming. Also, there is a need to grind a number of tree stumps from last year's removals. Some tree plantings are expected to take place in late summer or early fall, but the locations have not yet been determined.

- k. Paul Street Project sidewalks – Community Development notified the Board that the sidewalk project on Paul Street is eligible for some funding. The project will include construction of 450 feet of new concrete sidewalk along the north side of Paul Street, between North Street (NYS 174) and Austindale Ave. Minor drainage improvements such as cleaning existing drainage pipes and replacement of catch basin grates are also included. The new sidewalk will eliminate a gap in the existing Village sidewalk system by connecting to existing sidewalks at North Street and Austindale Ave. Pedestrians, including seniors who live at Nine Mile Landing and school children now have to walk on the pavement of the roadway. Most likely, design would take place over the winter of 2016 and construction completed by July 2017.
- l. TMDL and Phosphorus Removal – The Board approved a motion to address the DEC mandate to remove phosphorus from the WWTP effluent to a 1.0 mg/L (12 month rolling average) limitation, which will require extensive and very expensive upgrades to the existing WWTP. In anticipation of the expense, the Village Board increased sewer rents significantly within the last year. It is expected that the sewer rate increases will begin to offset the cost of design while the Village continues to search for new funding for the project.
- m. SRO Contract – with the Marcellus Central School District has been completed and signed by all parties. Details of the contract, which provides three (3) Village police officers (SROs) on the Marcellus Central School Campus, are provided in the agreement. The contract is on file for public inspection in the Village Office.
- n. New Business in Town – The Board called attention to a new business in the Village, which will open soon. The North Street Diner at 3 North Street, under the ownership of Ashley and Zach Hass is most welcome and the Board urged residents to patronize the wonderful addition to the Village. In addition, the same building at 3-5-7 North Street houses a number of new apartments, beautifully renovated by McClurg Remodeling. The Board welcomed new tenants that are or will soon occupy the new apartments.
- o. Summer Community Events – Thursday nights, from 7 to 8:30 p.m., a series of summer concerts will be held during June, July, and August at Marcellus Park Annex. A full list of concert listings and other events and programs is available on the Town website at www.marcellusny.com or contact the Marcellus Parks and Recreation Department (673-3269, ext. 2) for more information.

After concluding with his updates, Mayor Curtin asked if there were any comments from the Board. There were none.

Items from the Floor:

Mayor Curtin asked if there were any items from the floor. Hearing none, Mayor Curtin asked for a motion to adjourn the meeting. Trustee Tallman made the motion to adjourn, seconded by Mayor Curtin. Mayor Curtin called for a vote. Both board members voted aye and the motion carried. Mayor Curtin thanked everyone for coming to the meeting.

The Regular Board Meeting was adjourned at 7:20 p.m.

Dawn M. O'Hara, Village Clerk