

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
JULY 26, 2021 AT THE VILLAGE HALL**

PRESENT: John P. Curtin, Mayor See List
Timothy P. Manahan, Trustee
John J. Murphy, Trustee
Jeff Brown, Attorney

ABSENT: None

Mayor Curtin asked for a motion to open the regular board meeting at 7:00 pm. Trustee Manahan made the motion, seconded by Trustee Murphy. Mayor Curtin called for a vote. All board members voted aye and the meeting was opened.

**CONSENT
AGENDA:**

The Village Clerk submitted the minutes of the Regular Board Meeting held in June 2021. The bills on Abstract Sheet #002 for General Fund in the amount of \$73,291.62, Sewer Fund in the amount of \$37,596.14, Capital Funds in the amount of \$5,578.73, and Trust and Agency Funds in the amount of \$189.00 were audited. The bills totaled \$116,655.49. The Board received the Police Report for the month of June 2021 from Police Chief Bernie Podsiedlik. The Board also received the Building Inspectors Report for the month of June 2021 from Code Official Bill Reagan. The Board acknowledged receipt of the minutes of the Town Board meetings for June 2021. The financial statements as submitted by Village Treasurer Nino Provvidenti for Fiscal Year End 2021 and June 2021 were given to the Board for their review. Trustee Manahan made a motion to approve the consent agenda. The motion was seconded by Trustee Murphy. Mayor Curtin asked if there was any discussion on the consent agenda. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

BIO-SOLIDS MANAGEMENT

IN NYS: Trustee Murphy stated that NYSDEC is reaching out to request our assistance with the completion of the Bio-solids Management in New York State report, last published for 2015. This report provides the most current information available concerning bio-solids management practices in the state, and is updated every 5 years. For the 2020 calendar year, the survey will be completed digitally through the Google Forms platform. Trustee Murphy made a motion to authorize the WWTP operators to comply with this request, one that over 600 publicly owned treatment works in NY will also complete. The motion was seconded by Trustee Manahan. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

SITE DESIGN AND DEVELOPMENT

CRITERIA: Trustee Manahan made a motion to approve the following resolution:

WHEREAS the purpose of the Village of Marcellus Site Design and Development Criteria is to provide minimum criteria for the design and construction of improvements within the Village, which upon completion thereof, may be dedicated to the Village for perpetual operation and maintenance; and

WHEREAS the information in the Village of Marcellus Site Design and Development Criteria is to be used in conjunction with the subdivision and site plan regulations provided in the Village Code; and

WHEREAS the criteria established is intended to provide minimum standards, which may be upgraded to serve the best interests of the Municipality, to aid in the submission of material in a uniform manner and attempt to expedite the various review and approval procedures, and

WHEREAS these criteria shall govern in all areas of private, public, industrial and commercial development and/or areas that will involve the connections to existing municipal systems; and

WHEREAS developers are required to follow all the regulations relating to the: NYS DEC SPDES Permit for Storm water Discharges from Construction Activities for General Construction and the NYS Storm water Management Design Manual; and

WHEREAS the development must provide the appropriate Stormwater Pollution Prevention Plan (SWPPP) and ensure the equivalency of the design specification to the erosion and sediment control practices and performance criteria and the sizing criteria of post construction practices.

NOW, THEREFORE, BE IT RESOLVED that it is the responsibility of the Developer to ensure preparation of Plans sufficient to meet the standards and requirements herein incorporated; and

BE IT FURTHER RESOLVED that said plans shall be prepared by a professional, licensed in the State of New York, who shall have experience in design of land development; and

BE IT FURTHER RESOLVED that the municipality and/or its representatives shall review the proposed Plans as to their compliance with the standards and conditions encountered while meeting the best interests of the Municipality; and

BE IT FURTHER RESOLVED that it is the responsibility of the Contractor, acting for the Developer, to construct the facilities in conformance with the approved Plans, Village standards and MS4 requirements; and

BE IT FURTHER RESOLVED that construction observation shall be provided by the Municipality or its designated representative to review construction as it is being performed; and

BE IT FURTHER RESOLVED that the final results of the project remain the prime responsibility of the Developer and until the development is satisfactorily approved by the Municipality and/or its representatives, said development shall not be accepted for dedication; and

BE IT FURTHER RESOLVED that the Applicant's Design Engineer shall provide a certificate of completed construction to the Department of Health upon completion.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mayor Curtin	Voting Aye
Trustee Manahan	Voting Aye
Trustee Murphy	Voting Aye

The resolution was thereupon declared duly adopted.

A copy of the Village of Marcellus Site Design and Development Criteria is on file in the Village Office.

ONONDAGA COUNTY MAIN STREET

GRANT: Trustee Murphy stated that last month, Onondaga County Executive Ryan McMahon announced the Onondaga County Main Street Revitalization and Beautification Grant Program. The program will award a total of \$5 million to towns and villages throughout the county. Onondaga County is offering municipalities up to \$500,000 to improve main street areas. It is a comprehensive grant program that provides funding for local revitalization efforts to grow the retail business district. It can be a main street in a village, a business district in a town or a business district in a hamlet. If municipalities have multiple areas within their towns/villages they can submit multiple applications. Business district revitalization that involves aesthetic improvements, business creation/retention, and beautification will lead to healthier and more economically vibrant communities. Partnerships between Onondaga County Community Development, municipality

leadership and small businesses will help to attract opportunity and encourage investment. The idea is for elected officials to work together with the local businesses to develop a proposal that will positively impact a main street area. Proposals will be evaluated and municipalities selected based on the overall impact of the project. Proposals should attempt to leverage other funding sources to combine with the County Main Street funding. Proposals should include the proposed activities, an explanation of how it will impact a main street area and a budget. Applications are due back by August 13th. Recipients of funding in the first round of the Onondaga County Main program are eligible for this round of funding. 1st Round Recipients included the Villages of Baldwinsville, Fayetteville, Manlius, Marcellus, Minoa and Tully and in that 1st round the county awarded \$1.5m in funding and villages leveraged \$600k for a total impact of \$2.1m. Trustee Murphy made a motion that the Village of Marcellus again participate in this grant program and encourage business owners to complete and submit said applications to the Village Office by July 30, 2021 so that they might be compiled for submission to the County by August 15, 2021. The motion was seconded by Trustee Manahan. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

FIXED MONTHLY CELLPHONE

STIPEND: Trustee Manahan made a motion to continue to offer a fixed monthly cell phone stipend, for full-time employees only, in an amount to be determined per month. The reasoning behind this motion is to have full time employees of the Village carry one phone rather than carry two phones, one for the Village and one for personal use. The motion was seconded by Trustee Murphy. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

BUDGET MODIFICATIONS:

Trustee Murphy made a motion to approve budget modifications for Fiscal Year End 2021 and June 2021 requested by the Village Treasurer transferring revenues and appropriations in the General and Sewer Funds The motion was seconded by Trustee Manahan. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ANNOUNCE VILLAGE

MEETINGS: Trustee Murphy announced that the Village Clerk has printed copies of future meeting dates for the Village for the benefit of residents. The Village Planning Board is scheduled to meet on August 18, 2021 at the Village Hall. A reminder to residents that July is usually Battery Collection Month. However, OCRRA has decided to end this program without informing us. Batteries can be dropped off locally at Nightingale's Mills on South Street Road without charge. We are grateful that Nightingales is providing this service to the community and applaud the company for its community spirit. Please take note that the Village Office will be closed on Monday, September 6th for Labor Day and there will be a one-day Marcellus Rotary Fall Home Day to take place at Marcellus Park on Saturday, September 18th. More information will be available in the coming weeks-

UPDATES BY THE

MAYOR: The following updates are available on our website, www.villageofmarcellus.com

- a. Village Parking Improvements – we again mention the plan for changing the parking situation in front of 2-6 East Main Street (Reagan Building and Village Tavern) from a perpendicular to a parallel configuration. This is the final spot in the Village that has perpendicular parking, and is a dangerous traffic hazard, trying to park and then back out onto Main Street. There will probably be a loss of 4 (four) parking spots as a result of this change, but the businesses that border this area have come to realize the importance of eliminating this dangerous parking situation and have agreed to the change. We had expected this project to be completed last year, but unexpected difficulties have delayed that construction until this summer. The Board applauds the efforts of MCS students who created a most appropriate design for this area on East Main, and all involved in the project and looks forward to its implementation soon.

- b. Streets, Sidewalks, Trees – Monies have already been set aside from the previous budget to complete some highway resurfacing, the repair of at least four (4) light poles and to share in the cost of brush and tree removal and street sweeping with the Town of Marcellus. The new DPW budget also calls for resealing Reed Parkway and Maple Street, along with sidewalk repair in several locations in the Village, a continuation of street sweeping and repainting of crosswalks, assisting MCS students in the development of the Green Gateway Project and implementing a changeover from head-in to parallel parking on the south side of East Main Street. A major item in this budget year is a capital improvement project on Meadow Street and this will require a significant investment, not only for reconstruction of the road itself but also for significant sanitary sewer and storm drainage reconstruction. Also, tree removals are planned, per the DPW Superintendent's schedule, pending budgetary considerations.
- c. WWTP Upgrades – with two years of construction of a very costly project having been completed, sewer users in the Village, Town and School District can be assured that a modern, fully operational water pollution control plant will serve their needs well into the 21st century.
- d. Brush Pick-up – as was mentioned at earlier meetings, the Village Board and DPW are going to continue the policy established previously for Brush Pickup. Spring brush pickup has ended, and during the summer months (June, July and August), brush may be placed at the curb on Saturdays and Sundays for pickup on the first Monday of each of those summer months. Village residents should not to put yard waste out to the curb for pick-up until then. They are welcome to bring yard waste to the compost pile next to the Highway garage. Also, please do not sweep yard debris into the road. This often causes storm sewers to become obstructed and creates a serious danger for motorcyclists.
- e. SRO Contracts – with the Marcellus Central School District, the Onondaga Central School District, and the Lyncourt Union Free School District have been completed and signed by all parties concerned.
- f. Code Enforcement and Officer – inspections continue for house renovations, sheds and decks and unlicensed vehicles. In addition, several properties have been cited for lack of property maintenance including uncut grass, unsanitary dog deposits as well as some buildings in need of repair or painting.
- g. Compost Project – compost continues to be available for residents and if any residents cannot pick up compost during normal business hours, please call the Treatment Plant (315-673-4491) to make an appointment with one of the operators. The operators are available to answer questions and to help load compost for residents.
- h. Planning and Zoning Boards – the ZBA is not scheduled to meet in August. The Planning Board will meet at 7 p.m. on August 18th at the Village Hall to review a sire plan for 31 East Main Street
- i. 2021 Main Street Façade Grants – the County approved 13 commercial projects and 1 public project under the County Main Street Façade Grant program, in a project that awarded almost \$300,000 in funding for Marcellus businesses. While most have already been reimbursed, including repaving of the Village parking lots, other projects have been delayed because of material shortages and contractor scheduling. The Village is awaiting the completion and submission of the remaining project application, which we hope to have finalized during this summer.
- j. Villages Taxes – while most property owners have submitted payment of village taxes, some properties are still delinquent despite the fact that the cut-off was July 1, 2021. It is hoped that those that are still delinquent will remedy the situation soon.
- k. Baltimore Ridge Development – The Planning Board continued its final Public Hearing on May 19, 2021, at St Francis Xavier Parish Hall at 7 p.m. and the

Final Subdivision Plan is now approved. The Final Plat has been signed by all parties involved, and the developer has complied with the provisions of Article III, Par. D of the Sub Division Regulations, specifically the Required Improvements and Performance Bond. We extend many thanks to the Planning Board and everyone else at the Village as to how well and efficient the review and approval process was conducted on this project. For a Village that doesn't see many projects of this size, this was a great job of engaging and informing the public while also keeping the process moving along at a reasonable pace. This will be an excellent project for the Village and thanks are extended to everyone for their efforts and input. Copies of all supporting documents are on file at the Village and are available on the Village website:

<https://www.villageofmarcellus.com/baltimore-ridge.html>.

- l. Summer Community Events – A series of summer concerts held during July and August at Marcellus Park Annex Pavilion, Thursday nights from 7 – 8:30 p.m., are free and appropriate for the entire family. There is a full list of concert listings and other events and programs available on the Town website at Marcellusny.com or call the Marcellus Parks and Recreation Department (315-673-3269, ext. 2) for more information. Friends of Marcellus Park will have food and beverages available for purchase.
- m. New Business in the Village – Summer 2021 – Look for an early summer opening of new businesses in the Village at #2 and #4 E. Main Street. Details are still being planned for a Nano Brewery and an ice cream and deli shop on these sites. We welcome new businesses to the Village and encourage our residents to patronize them.
- n. Meadow Street – This major project, to provide storm water drainage and road improvements to the Meadow Street area, is moving along. Mapping and design have been completed and both NYSEG and OCWA have been at work replacing gas mains and the installation of new hydrants and replacement of the water main prior to repair of the sanitary sewer line, with cured-in-place relining and improvements to roadside swales and road re-paving. Some improvements will also extend north onto Second Street. On June 29th, bids were received for the road and drainage improvements and at Special Board meeting held on July 6, 2021, that bid submitted by Hanson Aggregates NY LLC was awarded the contract in the amount of \$374,796.00, which includes the base bid and also conditional bid items. A pre-construction meeting was planned for August 2, 2021 in the Village Office, with work expected to begin that week.

After concluding with his updates, Mayor Curtin asked if there were any comments from the Board. There were none.

ITEMS FROM THE FLOOR:

Mayor Curtin asked if there were any items from the floor. Hearing none, Mayor Curtin asked for a motion to adjourn the meeting. Trustee Murphy made the motion to adjourn, seconded by Trustee Manahan. Mayor Curtin called for a vote. All board members voted aye and the motion carried.

The meeting was adjourned at 7:19 p.m.



Charnley A. Abbott, Village Clerk