

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
JULY 24, 2017 AT THE VILLAGE HALL**

PRESENT: Sara N. Tallman, Deputy Mayor See List
Patrick W. Cox, Trustee
Jeff Brown, Attorney

ABSENT: John P. Curtin, Mayor

Deputy Mayor Tallman asked for a motion to open the regular board meeting at 7:00pm. Trustee Cox made the motion, seconded by Deputy Mayor Tallman. The Deputy Mayor called for a vote. Both board members voted aye and the meeting was opened.

**CONSENT
AGENDA:**

The Village Clerk submitted the minutes of the regular board meeting for the month of June 2017. The bills on Abstract Sheets #002 for General Fund in the amount of \$37,986.24, Sewer Fund in the amount of \$14,585.29, Capital Funds in the amount of 100,142.69 and Trust & Agency in the amounts of \$275.34 were audited. The bills totaled \$152,989.56. The Board received the Police Report for the months of June 2017 from Police Chief Robert Wicks. The Board also received the Building Inspectors Report for the month of June 2017 from Building Inspector Bill Reagan. The Board acknowledged receipt of the minutes of the Town Board meetings for June 2017. The financial statements as submitted by Village Treasurer Nino Provvidenti for June 2017 were given to the Board for their review. Trustee Cox made a motion to approve the consent agenda. The motion was seconded by Deputy Mayor Tallman. Deputy Mayor Tallman asked if there was any discussion on the consent agenda. Hearing none, Deputy Mayor Tallman called for a vote. Both board members voted aye and the motion carried.

MONTHLY CELL PHONE STIPEND – F/T

EMPLOYEES: Deputy Mayor Tallman made a motion offering the continuation of a fixed monthly cell phone stipend of \$30.00 per month, established in 2016, for full-time employees only. This allows full time employees of the Village the option of carrying only one phone, rather than two phones – one for the Village and one for personal use. The motion was seconded by Trustee Cox. Deputy Mayor Tallman asked if there was any discussion on the stipend. Hearing none, Deputy Mayor Tallman called for a vote. All board members voted aye and the motion carried.

AUTHORIZE MAYOR TO SIGN PAUL ST.

CONTRACT DOCS:

Trustee Cox made a motion authorizing the Mayor to sign contract documents for the Paul Street Sidewalk Project. The motion was seconded by Deputy Mayor Tallman. Deputy Mayor Tallman asked if there was any discussion on the contract documents. Hearing none, Deputy Mayor Tallman called for a vote. Both board members voted aye and the motion carried.

VILLAGE JOINT APPLICANT FOR NYS

DOT PERMIT: Deputy Mayor Tallman made a motion to approve a request by Salt Springs Paving Corporation, the contractor for the Paul Street Sidewalk Project, that the Village apply as a joint applicant for the NYSDOT permit for the project. The motion was seconded by Trustee Cox. Deputy Mayor Tallman asked if there was any discussion on the request. Hearing none, Deputy Mayor Tallman called for a vote. All board members voted aye and the motion carried.

SPECTRUM CABLE FRANCHISE

AGREEMENT: Attorney Brown informed the Board that he had recently spoken with representatives from Spectrum and is in the process of trying to finalize the franchise agreement. Attorney Brown anticipates presenting a final draft to the Village Board in the near future. Trustee Cox made a motion to table the Spectrum Franchise Agreement until the Village Attorney has been able to negotiate successfully the terms of a new agreement with Spectrum. The motion was seconded by Deputy Mayor Tallman. Deputy Mayor Tallman asked if there was any discussion on tabling the agreement. Hearing none, Deputy Mayor Tallman called for a vote. Both board members voted aye and the motion carried.

BUDGET

MODIFICATIONS:

Deputy Mayor Tallman made a motion to approve budget modifications requested by the Village Treasurer transferring revenues and appropriations in the General and Sewer Funds for May 2017 and 2016 – 2017 Fiscal Year – End, and General Fund only for June 2017. The motion was seconded by Trustee Cox. Deputy Mayor Tallman asked if there was any discussion on the budget modifications. Hearing none, Deputy Mayor Tallman called for a vote. Both board members voted aye and the motion carried.

**ANNOUNCE
VILLAGE
MEETINGS:**

Trustee Cox announced that the Village Clerk had printed copies of future meeting dates of the Village for the residents. He asked residents to please note that July is Battery Collection Month. Residents should place old alkaline batteries into special yellow bags and place them on top of a closed trash can. Battery bags should not be placed in the blue bin. He also mentioned that there are still Summer Community Concerts at Marcellus Park on Thursday evenings from 7 – 8:30 p.m. at the Annex Pavilion. The concerts are free and appropriate for the entire family.

**Updates by the
Mayor:**

Deputy Mayor Tallman provided updates on the following subjects:

- a. June Informational Meeting on Sewer Upgrades – on behalf of the Village Board, Deputy Mayor Tallman thanked those who were able to attend and participate in the public informational meeting that preceded the June board meeting, held on June 26th. The meeting was very informative and provided some insight into the history of the TMDL for Phosphorus, the current status of the sewer upgrade, and how the Village will continue to address the mandated upgrade of the treatment plant in the future. She also mentioned that another meeting was held later the same week with Matthew Marko, the newly appointed Regional Director of the DEC, and other engineers at the local DEC, to discuss some of the items that were mentioned at the informational meeting in an attempt to search for additional funding for the upgrade to the treatment plant. The meeting with the DEC was productive and Matt conveyed positive comments about the Village's chances of receiving WQIP funding, following review of the Village's applications. Federal, State and Local representatives wrote letters of support on behalf of the Village and the Village Board approved two resolutions in support of WQIP funding, at a Special Meeting held in July.
- b. EFC Funding – Treatment Plant Upgrade – Phosphorus Removal – At its August Board meeting, the Board will propose to close on EFC Funding for mandated phosphorus removal and other upgrades to the Waste Water Treatment Plant. The financing package will include a \$4,220,100 short term (30 year), interest-free Hardship Loan and a \$1,379,900 WIIA Grant (formerly called a NYS Water Grant). In anticipation of the expense, the Village Board increased sewer rents significantly within the last year. The Board recently raised the sewer rents twice to offset the cost of the design of the upgrade. The EFC funding opportunity will enable the Village to meet the mandate requirements for phosphorus removal and prepare the Treatment Plant for future operation.
- c. Brush Pickup – as was mentioned at previous board meetings, the DPW and the Village Board are trying something new for the 2017 Brush Pickup. Spring brush pickup ran from April 3rd to May 8th. During the summer months of June, July and August, the Board approved brush pickup for the first Monday during those months. Brush may only be placed at the curb on the weekend preceding the Monday pickup. Residents may bring yard waste and debris to the compost pile next to the Highway garage at any time. Deputy Mayor Tallman also asked residents not to place or sweep yard waste or debris into the road, as it may cause storm sewers to become obstructed.
- d. Paul Street Sidewalks Project – at the June board meeting, Salt Springs Paving Corporation was awarded the bid for completion of the Paul Street Sidewalk Project, in the amount of \$35,800.00. The contractor will begin construction once the NYSDOT Permit is approved. Construction should be complete within a few weeks. The project includes construction of approximately 450 linear feet of new concrete sidewalk along the north side of Paul Street, between North Street (NYS 174) and Austindale Avenue, as well as minor drainage improvements. The new sidewalk will eliminate a gap in the existing Village sidewalk system, by connecting to existing sidewalks at North Street and Austindale Ave. There are currently no sidewalks along Paul Street. Pedestrians, including senior citizens from Nino Mile Landing Apartments and school children are presently forced to walk along the edge of the road. The proposed sidewalk will provide an accessible route between Austindale Ave. and North Street, eliminating the need to walk in the street.
- e. Creek Walk Project – following the opening of bids on April 12, 2017, the Board awarded the bid at its monthly board meeting, to JL Excavation of Chaumont, NY with a base bid of \$113,328 and an Alternate Bid #2 in the amount of \$9,502, for a total bid of \$122,830, for completion of the remaining work on the Creekwalk. A pre-construction meeting was held on May 4, 2017 with all parties involved. The contractor started construction in mid-June. This part of the project, which is now complete, included the building of a wall, installation of fencing and bollards, paving and striping. Some finishing touches, such as other fencing and plantings will be completed this summer by the Village DPW. Deputy Mayor Tallman noted that JL Excavation was one of the best construction firms that the Village has dealt with. She also publically thanked Scott McClurg and his employees for their assistance to the contractors and the Village. For residents not familiar with the project, the Board urged them to click on the home page of the Village website and then on Village News.

- f. Code Enforcement Officer – inspections continue for house renovations, sheds, decks and unlicensed vehicles. In addition, several residential properties were cited for lack of property maintenance, as well as some buildings on Main Street.
- g. WPCP Compost – is available for residents to pick up during normal working hours, 7 a.m. to 3:30 p.m. Residents who are unable to pick up compost during normal business hours may call the Treatment Plant at 315-673-4491 to make an appointment with one of the operators. The operators are available to answer questions and help load the compost for residents.
- h. Street and Sidewalk Repair – per the DPW Superintendent’s recommendation, Wilson Drive and Dunlap Avenue will be reconstructed late summer, as well as the corner of First and Slocombe. Budgetary constraints have limited the ability of the Village Board to add other street repairs in this year’s budget. Sidewalk repairs will be made to selected areas on South Street, First Street, and Bradley Street.
- i. Trees – some tree removals have been or will be done on South and Bradley Streets, and possibly on Orchard Street, along with some tree trimming. The Village expects to also plant some trees in early summer or late fall but locations for the plantings have not yet been determined.
- j. Planning Board – had a public hearing for Site Plan Review on the new proposed Library Parking Lot.
- k. New Business – The Board welcomed a new business to the Village, Pizza Boise, which occupies the space previously occupied by J & J Pizzeria. Brian Boise and Jeremy Simek own and operate the business. A grand opening was held in early July and the new owners are pleased with the patronage they business has received. The Board enthusiastically welcomed Pizza Boise to the Village and encouraged continued support of the establishment.

After concluding with his updates, Deputy Mayor Tallman asked if there were any comments from the Board. There were none.

Items from the Floor:

Deputy Mayor Tallman asked if there were any items from the floor. There were none. Hearing none, Deputy Mayor Tallman made the motion to adjourn the meeting, seconded by Trustee Cox. Deputy Mayor Tallman called for a vote. Both board members voted aye and the motion carried.

The Regular Board Meeting was adjourned at 7:08 p.m.

Dawn M. O’Hara, Village Clerk