

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
APRIL 24, 2023 AT THE VILLAGE HALL**

PRESENT: John P. Curtin, Mayor See List
Timothy P. Manahan, Trustee
John J. Murphy, Trustee
Jeff Brown, Attorney
Charnley A. Abbott, Clerk

ABSENT: None

Pledge of Allegiance

Mayor Curtin called the meeting to order at 7:00pm.

CONSENT

AGENDA: The Village Clerk submitted the minutes of the Regular Board Meeting for the month of March 2023. The bills on Abstract Sheet #011 for General Fund in the amount of \$35,511.68, Water Fund in the amount of \$0.00, Sewer Fund in the amount of \$199,116.62, Capital Funds in the amount of \$103.60 and Trust & Agency in the amount of \$520.29 were audited. The bills totaled \$236,252.49. The minutes from the 2023 Annual meeting and the public hearing on the 2023-24 Tentative Budget were tabled. The Board received the Police Report for the month of March 2023 from Chief Bernie Podsiedlik and the Building Inspectors Report for the month of March 2023 from Code Official Bill Reagan. The Board tabled the minutes of the Town Board meetings for March 2023, and acknowledged receipt of the financial statements for March 2023. Trustee Manahan made a motion to approve the consent agenda. The motion was seconded by Trustee Murphy. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ADOPT 2022-2023

BUDGET: Trustee Murphy mentioned that there were no changes made to the tentative budget that was approved at the Annual Meeting on April 3, 2023 and made a motion to approve the 2023-2024 Village budget and set the Tax Rate at \$5.89/\$1,000 assessed valuation. The motion was seconded by Trustee Manahan. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

STORMWATER

REPORT: Trustee Manahan made a motion to authorize the Mayor to sign a proposal from W-M Engineering to prepare the Annual Storm Water Report at a cost not to exceed \$600. The motion was seconded by Trustee Murphy. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

IMA WITH ONONDAGA

COUNTY: Trustee Murphy made a motion to table Intermunicipal Agreements with Onondaga County regarding both the Sanitary Sewer Pump Station Operation and Maintenance Charges and the Municipal Separate Storm Sewer System. Mayor Curtin stated that the Village has not yet received the agreements from Onondaga County. The motion was seconded by Trustee Manahan. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ANNUAL STORMWATER

REPORT: Trustee Manahan made a motion to table the Annual Storm Water Report until the next regular meeting of the Village Board in May, when W-M Engineering will have completed it. The motion was seconded by Trustee Murphy. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

UTILITY

BILLS: Trustee Murphy stated that the utility bill that residents received this month was the last bill for our fiscal year. Residents should note that if not paid by April 30, 2023, the bill will be re-levied to the tax bill for June 1, 2023. If those bills for tenants who pay their own utilities are not paid by April 30, 2023, these too will be re-levied onto the property owner's taxes for June 1, 2023. Please note that, unlike previous utility bills, payment for this final bill for the year must be made within the month. If you have any questions regarding this matter, please call the Village Office at 315-673-3112.

SCHOOL RESOURCE OFFICER

CONTRACT: Trustee Manahan made a motion to table the School Resource Officer Agreements between the Village of Marcellus, the Marcellus Central School District, the Lyncourt Union Free School District, Tully Central School District, and the Onondaga Central School District. The motion was seconded by Trustee Murphy. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**IMA-PARK
SECURITY:**

Trustee Murphy made a motion to authorize the Mayor to continue the Inter-municipal Agreement with the Town of Marcellus whereby the Marcellus Police Department would provide security services at Marcellus Town on certain days of the week during the summer months. This agreement will continue on an annual basis without the necessity of renewal unless terminated by either party. A copy of this agreement, first initiated in 2021, is on file in the Village Office for public inspection. The motion was seconded by Trustee Manahan. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**CODE OFFICIAL
APPOINTMENT:**

Mayor Curtin made a motion to appoint Paul Stacey Jr. as Deputy Code Enforcement Officer/Building Inspector on a part-time basis, for approximately 20 hours per week, at a salary of \$24 per hour beginning May 1, 2023. Upon certification, Paul’s salary will increase to \$28 per hour. In addition, the Mayor made a motion to appoint Paul Stacey Jr. as Deputy Village Clerk on a part time basis, for approximately 15 hours per week, at a salary of \$27 per hour. The motion was seconded by Trustee Manahan. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**BUDGET
MODIFICATIONS:**

Trustee Murphy made a motion to approve budget modifications requested by the Village Treasurer transferring revenues and appropriations in the General and Sewer Funds. The motion was seconded by Trustee Manahan. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

PROCLAMATION: Mayor Curtin made a motion to approve the following:

**54th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK
April 30 - May 6, 2023**

WHEREAS, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, The Office of the Professional Municipal Clerk is the oldest among public servants, and

WHEREAS, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels, and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

WHEREAS The Professional Municipal Clerk serves as the information center on functions of local government and community.

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county, and international professional organizations.

WHEREAS It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

NOW, THEREFORE I, John P. Curtin, Mayor of the Village of Marcellus, do recognize the week of April 30 through May 6, 2023, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Chamley A. Abbott and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

The motion was seconded by Trustee Murphy. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**ANNOUNCE
VILLAGE
MEETINGS:**

Trustee Manahan announced that a list of meeting dates for the month of May has been published. Included is a list of dates for the meeting of the Planning Board on May 17, 2023, as well as an announcement of the Town Trash Days schedule. Also included is a notice that the Village Office will be closed on Monday, Memorial Day, May 29, 2023, and there will be a Memorial Day parade beginning at 10am and a ceremony at the Point on this date, beginning at 11 a.m. The Olde Home Days Celebration is planned for June 2nd through June 4th in the Village and in Marcellus Park. Finally, so that it can be given proper advertisement, the Village Board has decided that the annual Village-wide Garage Sale will be scheduled this year for July 8th.

UPDATES BY THE

MAYOR:

Mayor Curtin provided updates on the following subjects:

- a. Utility Bills – If you have any questions regarding this matter, please call the Village Office at 315-673-3112.
- b. Code Officer and Fire Inspection – fire inspections and rental inspections continue, along with vacant house registrations, code violations being issued for litter and rubbish piles, as well as change of occupancy at several sites.
- c. Pedestrian Signs and Benches – have been re-installed on Main Street and elsewhere by the Highway Department. The flags will also be displayed in time for the Memorial Day celebration.
- d. WWTP Monthly Updates for Village and Town Board Meetings – Last month’s average daily flow at the wastewater treatment plant was a bit elevated at 0.407MGD. With the spring rains and snow melts, the treatment plant operators would like to remind all Village and Town sewer users to disconnect any and all sump pumps from their sanitary sewer. Instead, connect them to a storm sewer, drainage ditch, or dry well. There is also compost available at the treatment plant. Please bring your container(s) to the plant at 6-Mile-High Drive weekdays 8am-3pm. First come, first serve. For confirmation on compost availability or if you have questions regarding sump pump connections, please leave a message for us at 315-673-4491
- e. Memorial Day – Olde Home Days – American Legion Post 297 is planning to resume a public Memorial Day Parade and Commemoration in the Village on Monday, May 29, 2023, with the Parade beginning at 10:00 a.m. and the Ceremony at 11 a.m. at The Point. A tradition unbroken since 1926, prior to 2020, the pandemic year, we welcome the return of this great tradition. Olde home Days will also return on June 2nd, June 3rd, and 4th and we welcome that great celebration as well.
- f. New Business in the Village – we welcome new businesses to the Village and encourage our residents to patronize them, including Holy Cow Restaurant at 3 North Street and Stack Construction & Design at 6 West Main Street. Also, look for an early May opening of a new business in the Village at #2 East Main Street. Details are still being planned for an ice cream and deli shop on this site.
- g. Streets, Sidewalks, Trees – the Village DPW and our Superintendent and Deputy Superintendent are always very sensible in planning for each budget year. Monies have already been set aside from the previous budget to complete some capital improvements, namely the repaving or reconstruction of certain Village streets, yet to be exactly determined at this time, other highway resurfacing, perhaps to purchase a new Bobcat (skid-steer) at an estimated cost of \$40,400, and to share in the cost of brush and tree removal and street sweeping with the Town of Marcellus. The new DPW budget also calls for sidewalk reconstruction in several locations in the Village (along First Street and South Street), a continuation of street sweeping and repainting of crosswalks, and assisting MCS students in the development of the Green Gateway Project.
- h. Village Parking Improvements – last year, the changeover of the parking situation in front of 2-6 East Main Street (Reagan Building and Village Tavern) from a perpendicular to a parallel configuration proved to be most successful. Earlier in this month, the DPW along with a contractor removed the brick pavers on the corner of South and Main Streets and installed stampcrete, a project that not only dressed up the area but removed several trip pedestrian hazards. Last year, several of the businesses in this area applied for and received special permits to operate a sidewalk café for outdoor seating in front of their establishments. The recent nice weather has enabled residents to enjoy outdoor seating once again and to patronize our local businesses.
- i. Earth Day Cleanup – the Village was hopeful that an Earth Day cleanup of the Village in April, an annual event that involved students from Heffernan Elementary School would again take place. Fortunately, this event took place, and we thank KCH students and their teachers for helping to clean up the Village on April 21, 2023. We also want to thank Nojaims, Calley’s Hardware and Finders Keepers for their donations to the students in celebration of our Earth Day Cleanup. Employees at Reagan Insurance also participated in helping to clean up the Village for Earth Day and we thank them as well for their involvement on this annual event.
- j. Spring Brush Pickup – the Village Board and DPW are going to continue the policy from last year for the 2023 Brush Pickup. Brush may be placed at the curb on Saturdays and Sundays for pickup on Mondays from April 3rd thru May 8th. Also, during the summer months brush may also be placed at the curb on the first

Saturday and Sunday for pickup on the following Mondays of each month – June 5th, July 3rd, and August 7th.

- k. Spring Town Trash Dates – the Town of Marcellus has tentatively scheduled the 2023 dates for the Trash Transfer Stations as follows: Fridays, April 28th, May 2nd, and May 12th from 8 a.m. to Noon and Saturdays, April 29th, May 6th, and May 13th from 8 a.m. to Noon. Permits, prices for which will be determined, are required, and issued through the Town of Marcellus Clerk’s Office. The Town Board has also agreed to have an Electronic Waste Collection and to also have a Community Shred day during the Spring Trash Days. This latter event will only be held on Saturday, May 6th at the Town of Marcellus Highway Garage. The cost to the Town is to be determined, and the Village will share in that cost. There will be no cost to the residents for the shredding, but there is a limit of five boxes per car. Some items are not accepted including garbage, OCRRA recyclables, liquids or hazardous waste including paint, oil tanks, fuel tanks, motor vehicles, and contractor debris (home projects only). All items must be secured and covered when transporting to the Town Transfer Station
- l. The Town Board agreed to also have a shred day during the Spring Trash Days on May 14th and the Village will share in that cost. There will be no cost to the residents for the shredding, but there is a limit of five boxes per car. There will also be an Electronics Waste Disposal Day included with the trash days this year and a list of acceptable items is available on the Village and Town websites. Some items are not accepted including garbage, OCRRA recyclables, liquids or hazardous waste including paint, oil tanks, fuel tanks, motor vehicles, and contractor debris (home projects only). A list of unacceptable items is LSO available on the Village and Town websites. All items must be secured and covered when transporting to the Town Transfer Station.
- m. SRO Contracts – with the Marcellus Central School District, the Lyncourt Union Freed School District, the Onondaga Central School District, and the Tully Central School District have been tabled and will be approved at a later Board meeting.
- n. Planning Board – the Planning Board and Village Board will meet on Wednesday, May 17, 2023, to review and discuss the Design Standards proposal developed by MRB, a proposal that would assess the current codes from a standpoint of alignment with best practices and desired outcomes, work with Village leadership to identify issues with current guidelines and identify opportunities for codification. MRB would develop language to address gaps between current guidelines and community expectations, and update language to ensure alignment with current best practices, and potential future needs and New York State law. The proposal would update the design guidelines as well as prepare the required SEQR documentation to adopt these updates.
- o. The 2022 Main St Grant Program – the Village Board is again pleased to announce that the Village was awarded almost \$500,000 for the 2022-2023 Main St Grant Program. There are 11 projects included in the Village Center and this is sure to make a significant impact on the community. These projects will have to follow all normal application and permitting requirements, and some may be referred to the Planning Board as the process unfolds. The Village is most grateful to County Executive Ryan McMahon and the Office of Community Development as well as the Onondaga County Legislature for providing funds to help revitalize and beautify many parts of the Village of Marcellus, as they did in previous years under the County Main Street Façade Grant program.
- p. Baltimore Ridge Development – continues to move along quite well, and as of this date, all permits have been issued, and more development at the site has begun with building construction on four lots. In addition, sight distance conditions on South Street Road, as required by Onondaga County DOT, are being met while utilities, roads and sewer infrastructure have not yet been turned over to the Village, and probably not until the summer will this take place.
- q. Tefft Meadows Senior Apartments at 8 Paul St in the Village of Marcellus – is the proposed project that will offer affordable living for those 62+ years of age. The project calls for the construction of a new 60-unit senior apartment building with all site amenities including a 60-space parking lot and stormwater facility on the same parcel at 8 Paul St. in the Village of Marcellus. The property amenities include a community room, elevator service, laundry facilities, and a secure entry and is convenient to shopping, restaurants and local businesses. Tefft Meadows Senior Apartments will be professionally managed and maintained by Christopher Community and at present is waiting for the NYS budget to pass to determine if funding will have been approved. This \$19M development will not only address a critical housing need for seniors in Onondaga County but also provide an economic boost to the entire Marcellus community. The plans and other detail on the proposed Tefft Meadows project can be found on the Village website at <https://www.villageofmarcellus.com/tefft-meadows.html>

- r. From the Marcellus Police Department: Please be advised that there is a nationwide trend where scammers contact the elderly via disposable cellphones and attempt to trick people into giving out their personal information (D.O.B., SS#, etc.). Sometimes, they tell people that they are potentially the victim of fraud and attempt to persuade them to purchase gift cards from stores such as Target or Walmart and provide them with the activation codes. Unfortunately, there have been several recent cases of this type of fraud in Onondaga County. Please speak to your elderly family members and neighbors to warn them of this scam. If anyone has any questions, feel free to contact the Marcellus Police Department at (315) 673-2079.

After concluding with his updates, Mayor Curtin asked if there were any comments from the Board. There were none.

ITEMS FROM THE FLOOR:

Mayor Curtin asked if there were any items from the floor. Hearing none, Mayor Curtin asked for a motion to adjourn the meeting. Trustee Murphy made the motion to adjourn, seconded by Trustee Manahan. Mayor Curtin called for a vote. All board members voted aye and the motion carried.

The Regular Board Meeting was adjourned at 7:14 p.m.

Charnley A. Abbott, Village Clerk