

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
APRIL 24, 2017 AT THE VILLAGE HALL**

PRESENT: John P. Curtin, Mayor See List
Sara N. Tallman, Trustee
Patrick W. Cox, Trustee
Jeff Brown, Attorney

ABSENT: None

Mayor Curtin asked for a motion to open the regular board meeting at 7:00pm. Trustee Tallman made the motion, seconded by Trustee Cox. Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**CONSENT
AGENDA:**

The Village Clerk submitted the minutes of the regular board meeting for the month of March 2017. The bills on Abstract Sheets #011 for General Fund in the amount of \$32,580.48, Water Fund in the amount of \$5,994.00, Sewer Fund in the amount of \$11,563.06, and Capital Funds in the amount of \$7,484.23 and Trust & Agency in the amount of \$138.45 were audited. The bills totaled \$57,760.22. The Board received the Police Report for the months of March 2017 from Police Chief Robert Wicks. The Board also received the Building Inspectors Report for the month of March 2017 from Building Inspector Bill Reagan. The Board acknowledged receipt of the minutes of the Town Board meetings for March 2017. The financial statements as submitted by Village Treasurer Nino Provvidenti for March 2017 were given to the Board for their review. Trustee Cox made a motion to approve the consent agenda. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the consent agenda. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ADOPT 2017 – 2018

BUDGET: Trustee Tallman mentioned that there were no changes made to the tentative budget that was approved at the Annual Meeting on April 3, 2017 and made a motion to approve the 2017-2018 Village budget and set the Tax Rate at \$6.85 /\$1,000 assessed valuation. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on approving the budget. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

SALARY INCREASE –

MEO: Trustee Cox made a motion to approve a salary increase for the Motor Equipment Operator to \$22.76 per hour effective 4/20/17, in order to bring the salary for the position in line with other employees in the DPW Department and because all of the requirements for the position had been met. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on approving the salary increase. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

REQUEST TO WAIVE SEWER

PENALTY: Trustee Tallman made a motion to approve a resident's request, asking that the penalty of \$21.90, which was added to their account in March for non-payment of their January sewer and refuse bill, be waived. The resident provided proof that a check had been issued to the Village by their bank, prior to the due date, but was neither received nor cashed by the Village. The payment may have been lost in the mail. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on waiving the penalty. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

AWARD CREEKWALK CONSTRUCTION

BID: Trustee Cox mentioned that a bid opening for the Nine Mile Creekwalk Construction took place at the village hall on April 12th and that the bids were reviewed by Village Engineers Barton & Loguidice. Trustee Cox made a motion to award the bid for completion of the remaining work on the Creekwalk to JL Excavation of Chaumont, NY with a base bid of \$113,328 and an Alternate Bid #2 in the amount of \$9,502, for a total of \$122,830. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on awarding the bid. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

PROCLAMATION - RYAN

RIEFLER: Mayor Curtin made a motion to approve a Proclamation and Certificate of Excellence honoring Village of Marcellus employee, Ryan Riefler, for outstanding performance and dedicated service to the Village of Marcellus. Mayor Curtin explained that in recent weeks, Ryan had given tirelessly of his time and effort by spearheading a Clean Energy Communities project that is part of a \$16 million initiative to help local governments across the state reduce energy consumption and drive clean energy use in their communities. By completing four out of ten identified High Impact actions, Marcellus will hopefully earn the Clean Energy Community designation and access to grant funding up to \$100,000, with no local cost share to implement additional clean energy projects. Mayor Curtin recognized that without Ryan's efforts and persistent drive, the project

would not have been completed. On behalf of the Village Board and Marcellus village residents, Mayor Curtin expressed deep gratitude to Ryan for his diligent work on the project. Ryan asked that Village Office Staff, DPW employees, several individuals from MRB Engineering Group, Myriad Electric and EV Connect be recognized for their efforts in helping him complete the applications in a timely manner. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on approving the Proclamation. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

RESOLUTION – SALE OF DPW

PROPERTY: Trustee Cox made a motion approving a resolution authorizing the sale of several pieces of highway equipment including the 2000 Stadium International Dump Truck, the 1979 Backhoe, and the Roller (c1960), by Auctions International. Trustee Cox mentioned that the equipment was being sold for several reasons including: the equipment is outdated, in need of extensive repair and is no longer used by the department. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the sale of the equipment. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

PROPOSAL – W-M

ENGINEERING: Trustee Tallman made a motion to authorize the Mayor to sign a proposal from W-M Engineering to prepare the Annual Storm Water Report at a cost not to exceed \$500. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the proposal. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ANNUAL STORMWATER

REPORT: Trustee Cox made a motion to table the Annual Storm Water Report until the next regular meeting of the Village Board in May. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on tabling the report. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

CHARTER COMMUNICATIONS FRANCHISE

AGREEMENT: Trustee Tallman made a motion to again table the Charter Communications Cable Franchise Agreement, because of the change in ownership from Time Warner Cable, and until the Village Attorney has been able to negotiate successfully the terms of a new agreement with Charter Communications. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on tabling the agreement. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

BUDGET

MODIFICATIONS:

Trustee Cox made a motion to approve budget modifications requested by the Village Treasurer transferring revenues and appropriations in the General and Sewer Funds. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the budget modifications. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ANNOUNCE

VILLAGE

MEETINGS: Trustee Tallman announced that the Village Clerk had printed copies of future meeting dates for the Village for the residents and asked residents to please note the Village Office will be closed on Monday, Memorial Day, May 29, 2017, and that the Olde Home Days Celebration is planned for June 2nd, 3rd, 4th in the Village and in Marcellus Park. The Village Board announced that the annual Village-wide Garage Sale is scheduled for July 8th this year.

Updates by the

Mayor:

Mayor Curtin provided updates on the following subjects:

- a. Utility Bills – the utility bill that residents received this month was the last bill for the Village fiscal year. Bills not paid by April 28, 2017 will be re-levied to the tax bill for June 1, 2017. Likewise, for tenants who pay their own bills, payments not made by April 28, 2017, will also be re-levied onto the property owner's tax bill for June 1, 2017. Unlike previous utility bills, payment for the final bill for the fiscal year must be made within the month.
- b. Code Officer and Fire Inspection – fire inspections and rental registrations continue, along with vacant property registrations. Code violations were issued for litter and rubbish piles. Marcellus Library is proposing a new parking lot. Change of occupancy requests have been made for certain sites in the village.
- c. Pedestrian Signs and Benches – have been re-installed on Main Street and elsewhere by the DPW Department. The flags will soon be displayed in time for Memorial Day.
- d. Compost Project – at the Treatment Plant, residents are able pick up compost and will be available on a first-come, first-serve basis.
- e. Phosphorus limit at WWTP – is an issue that continues to complicate sewer matters and currently the Board is still working on how to adequately address the issue. The Board anticipates scheduling a public hearing or information meeting notifying the

public of the necessity of the Village to draw up to \$6,000,000 from a line of credit authorized by the Environmental Facilities Corporation in order to upgrade the Village's Waste Water Treatment Plant. The Board has spent over \$300,000 on engineering fees to design the upgrades to the plant, which was paid for following two significant increases to the sewer rents. The actual upgrade mandates by the NYSDEC to remove phosphorus from the plant's effluent will cause sewer rates to continue to rise dramatically. The Board intends to send out a letter to residents explaining actions that they may be able to take in order to help address the issue.

- f. Olde Home Days – banners and placemats will be ready for installation and distribution during the first week in May.
- g. Sidewalks –new sidewalks are being planned for the north side of Paul Street, from North Street to Austindale Avenue. Funding for these sidewalks is part of a grant secured through Senator John DeFrancisco's Offices. The Board again expressed appreciation to Senator DeFrancisco for the grant funding. In addition, per the DPW Superintendent's schedule, some new sidewalk will be installed on South Street, pending budgetary considerations.
- h. Creek Walk Project – the Board expects the remaining part of the Creekwalk project to be completed sometime during the month of May. For residents not familiar with the project, the Board urged them to click on the home page of the Village website <http://villageofmarcellus.com/> and then on Village News.
- i. Street repairs – per the DPW Superintendent's schedule, repairs have been made to parts of South Street, and will be made on Dunlap Avenue and Wilson Drive, as well as the corner of First and Slocombe, pending budgetary considerations.
- j. Tree Removals – per the DPW's Superintendent's schedule, some trees on South Street need to be removed, pending budgetary considerations.
- k. Flower Boxes – The new flower boxes were constructed by Kyle Denka as part of his Eagle Scout project, and will soon be installed. The boxes will be filled again using compost from WPCP, once again revealing the value of the compost. As in past years, Kathy Welsh will be instrumental in the planting of the boxes using flowers that she grew from seed, as well as some that the Village will purchase.
- l. Earth Day Cleanup – in the Village is scheduled for April 27th and the 2nd graders at Heffernan Elementary School will spread out across the Village to help in the cleanup, beginning at 1:30 p.m. The Village provided gloves and bags for the cleanup and the Board again thanked, Nojaims Grocery for providing refreshments for the students. The Board also thanked, in advance, the students and staff at KCH for helping make the annual event a success.
- m. Spring Brush Pickup Dates – the Village Board and the DPW mentioned last month that they are trying something new for 2017 Brush Pickup. Brush may be placed at the curb on Saturdays and Sundays for pickup on Mondays from April 3rd to May 8th. In addition, during the months of June, July and August brush may be placed at the curb on Saturdays and Sundays for pickup on the first Monday of each month during those summer months.
- n. Town Trash Days – The Town of Marcellus announced dates for the Trash Transfer Stations and they are: Fridays, April 28th, May 5th, and May 12th from 8 a.m. to 3 p.m. and Saturdays, April 29th, May 6th, and May 13th from 8 a.m. to Noon. Permits are required and are issued through the Town of Marcellus Clerk's Office. Tires require an additional permit, as well as items that contain Freon, such as refrigerators, freezers, air conditioners or dehumidifiers - these require another permit. Some items are not accepted including garbage, OCRRA recyclables, liquids or hazardous waste including paint, oil tanks, fuel tanks, motor vehicles, roofing shingles and brush over 6 inches in diameter. There will also be an Electronics Waste Disposal Day included with the trash days this year, which will require a special permit. The Town will also hold a Shredding Event the morning of May 6th from 9am until Noon. A shredder truck will be stationed at the Town Hall parking lot, not at the dumpsite on Lee Mulroy.
- o. SRO Contract – with the Marcellus Central School District has been completed and is in the hands of the Marcellus School Board. Details of the contract, which will provide Village police officers (SRO) on the Marcellus Central School Campus, are provided in the agreement, and may be subject to change before final approval by both parties.

After concluding with his updates, Mayor Curtin asked if there were any comments from the Board. There were none.

Items from the Floor:

Mayor Curtin asked if there were any items from the floor. Hearing none, Mayor Curtin asked for a motion to adjourn the meeting. Trustee Tallman made the motion to adjourn, seconded by Trustee Cox. Mayor Curtin called for a vote. All board members voted aye and the motion carried.

The Regular Board Meeting was adjourned at 7:14 p.m.