

**SPECIAL MEETING OF THE  
VILLAGE OF MARCELLUS  
HELD AT THE VILLAGE HALL  
ON MAY 18, 2015**

**PRESENT:** John Curtin, Mayor See List  
Patrick Cox, Trustee  
Sara Tallman, Trustee

**ABSENT:** Jeff Brown, Attorney

Mayor Curtin asked for a motion to open the public hearing at 7:00 p.m. Trustee Cox made a motion to open the hearing, seconded by Trustee Tallman. All board members voted aye, and the public hearing was opened.

The Village Clerk read the legal notice of the public hearing to those in attendance.

Mayor Curtin explained that the purpose of the public hearing was to allow all interested parties the opportunity to be heard regarding Local Law #1, which would amend Chapter 223 (Land Use Subdivision Regulations) of the Code of the Village of Marcellus, to add a new section entitled "Lot Line Adjustments, to regulate the same.

Mayor Curtin went on to say that Section 223-6.04 is entitled "Lot Line Adjustments" and would allow an exemption as follows:

A lot line adjustment shall not be considered a subdivision and is therefor an exemption from the procedural requirements otherwise imposed upon a subdivision. A lot line adjustment must be determined to be exempt by the Code Enforcement Officer based upon the lot line adjustment criteria set forth herein.

The criteria for classification as a lot line adjustment will be:

- No new lot is to be created; or
- The action is intended to adjust, relocate or correct an existing lot line; or
- The intended conveyance will involve a part of one lot being added to an adjoining lot; and
- Neither of the lots involved will become nonconforming in any respect under Chapter 250, Zoning, as a result of the lot line adjustment.

The Application Process shall involve:

- An application shall be submitted to the CEO in a form prescribed by the Village Board, including name, address, telephone number of each lot owner involved in the lot line adjustment, the address and Tax Map number of each lot involved; an explanation of the intended adjustment and the reason(s) therefor, a map, acceptable to the CEO, drawn to scale depicting the existing lot lines as well as the proposed new lot line, and any other documentation and/or information required by the Code Enforcement Officer
- The fee for such application shall be set by resolution of the Village Board.

The CEO shall consider a determination of whether to grant the exemption and will refer the considered decision to the Planning Board within 10 days of the application submission being complete. The Planning Board will make the final decision. The Village Clerk will provide written notification thereof to the applicant of the final decision. In the event that the exemption is denied, the Planning Board shall specify the reason(s) therefore in writing to the Clerk for the written notice to the applicant.

After informing the public about the proposed local law, Mayor Curtin asked for questions or comments from the public. There were no comments for or against the proposed local law. Trustee Cox made a motion to adjourn the public hearing at 7:05 p.m.. The motion was seconded by Trustee Tallman. Mayor Curtin called for a vote. All board members voted aye and the public hearing was closed.

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Dawn M. O'Hara, Village Clerk