

PART I – ADMINISTRATIVE LEGISLATION

Chapter 23 – Planning

[Adopted by Board Resolution, 8-25-69, Amended and Adopted, December 27, 2012, as Chapter 23 of the Code]

Article I Planning Board

Sections 23-1 – 23-3

Article I Planning Board

Section 23-1 – Created

There shall be a planning board for the Village of Marcellus, Onondaga County, New York, to be known as the Village of Marcellus Planning Board, consisting of five (5) members appointed according to the requirements of Article 7 of the Village Law], the initial members in 1969 being:

Edward E. Greene, Jr. – for a term of one year

Donald Nenagy – for a term of two years

Jean M. Loss – for a term of three years

Jackson G. Cummings – for a term of four years

John M. Gallinger – for a term of five years,

and that John M. Gallinger above appointed shall be and hereby is appointed chairman of said planning board. (Res. 8-25-69)

Subsequent members shall be appointed by the Mayor and confirmed by the Village Board for five-year terms. The Board of Trustees shall appoint a Chair of said Planning Board.

Section 23-2 – Powers relating to plats

Pursuant to said Article 7 of the Village Law, said planning board is hereby authorized and empowered: to approve plats showing lots, blocks or sites, with or without streets or highways; and to pass and approve the development of plats already filed in the office of the clerk of said county if such plats are entirely or partially undeveloped.

Section 23-3 – Alternate Members

- A. Applicability – this section shall apply to the appointment, terms, functions and powers of alternate members appointed to serve on the Village of Marcellus Planning Board
- B. Declaration of Policy – it is sometimes difficult to maintain a quorum on the Planning Board because members are ill, unable to attend, on extended vacation, or find they have a conflict of interest on a specific matter before the Planning Board. In such instances, official business cannot be conducted, which may delay or impede adherence to required timelines. The use of alternate members in such instances is hereby authorized pursuant to the provisions of this section.
- C. Appointment of Alternate Members

- a. The Mayor, subject to the approval of the Board of Trustees, shall appoint alternate members of the Planning Board to serve as provided in this section. The number of alternate members appointed shall not exceed two. Alternate members of the Planning Board shall be appointed for terms of two years.
- b. The Chairperson of the Planning Board may designate an alternate to substitute for a member when such a member is not present or is unable to participate on an application or matter before the Planning Board. When so designated, the alternate member shall possess all the powers and responsibilities of such member of the Planning Board. Such designation shall be entered into the minutes of the initial Planning Board meeting at which the substitution is made.
- c. All provisions of state law related to Planning Board member eligibility, vacancy in office, removal compatibility of officer and service on other boards, as well as any provisions of a local law related to training, continuing education, compensation and attendance, shall also apply to alternate members.