

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
MAY 20, 2012 AT THE VILLAGE HALL**

PRESENT: John P. Curtin, Mayor See List
Patrick W. Cox, Trustee
Sally Tallman, Trustee

ABSENT: Jeff Brown, Attorney

Pledge of Allegiance.

Mayor Curtin opened the regular board meeting at 7:00p.m.

**CONSENT
AGENDA:**

The Village Clerk submitted the minutes of the special meetings and regular board meeting for the month of April 2013. The bills on Abstract Sheets #012 for General Fund in the amount of \$25,657.83, Sewer Fund in the amount of \$9,956.64, Capital Funds in the amount of \$12,305.59 and Trust & Agency in the amount of \$1,453.90 were audited. The bills totaled \$49,373.96. The Board received the Police Report from Chief Robert Wicks for April 2013. The Board also received the Building Inspectors report for the month of April 2013 from Building Inspector Bill Reagan. The Board acknowledged receipt of the minutes of the Town Board meetings for April 2013. The financial statements as submitted by Village Treasurer Nino Provvidenti for April 2013 were given to the Board for their review. Trustee Cox made a motion to approve the consent agenda. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the consent agenda. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**DRIVING
POLICY:**

Trustee Tallman emphasized that the safety and well-being of Village employees, as well as residents of the community is very important to the Village. The Board of Trustees wants to protect employees and community members while on the road. Trustee Tallman made a motion to require all employees of the Village who drive Village-owned vehicles to follow the Village of Marcellus Driving Policy. A copy of the policy is on file in the Village Office. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the Driving Policy. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

SCHOOL SEWER

AGREEMENT: Trustee Cox made a motion to authorize the Mayor to sign an Inter-municipal Agreement with the Marcellus School District for the transportation and treatment of domestic sewage delivered by the School District through the Village Sewer System to the Village Waste Water Treatment Plant. The new agreement, a copy of which is on file in the Village office for public inspection, will lead to the consolidation of operation, maintenance, repair, and billing of both systems under the direction of the Village. Having been awarded a \$600,000 Local Government Consolidation Grant, monies will be used to pay for several system-wide improvements as well as targeted improvements throughout the system. The Agreement shall continue until December 31, 2022, including two (5) five year extensions at the option of both parties under the same conditions as the initial term. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the new Sewer Agreement with the School. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motions carried.

AWARD SCOTCH

HILL BID: Following the opening of bids on May 16, 2013, Trustee Tallman made a motion to award the bid for sanitary sewer rehabilitation on Scotch Hill Road in the amount of \$90,301.00, contingent on Community Development approval, to the lowest bidder, Skanex Pipe Services. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on awarding the bid. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

VETERINARY

CONTRACT: Trustee Cox made a motion to authorize the Mayor to sign an agreement between the Village of Marcellus and Marcellus Veterinary Hospital whereby Marcellus Veterinary Hospital will establish a shelter to house dogs picked up by the Village Dog Control Officer, said contract to include the hospital fees for housing, vaccinating, and caring for stray dogs and said agreement to extend from January 1, 2013 to December 31, 2013. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the contract. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motions carried.

**RELEVY OF
UNPAIDS:**

Trustee Tallman made a motion to have the outstanding utility bills (refuse and sewage) re-levied to the Village of Marcellus property tax bills. The total amount being re-levied to the taxes is \$49,517.33. As a point of interest, the amount re-levied in 2012 was \$42,002.66, in 2011 was \$61,015.78, in 2010 was \$70,710.05 and in 2009 was

\$79,229.85. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the relevy of unpaid sewer and refuse bills. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

MRB

PROPOSAL: Trustee Cox made a motion to approve the proposal from MRB Group for professional services, providing engineering and construction phase services for the emergency repairs to the Meadow Street sanitary sewer. Because this portion of the collection system needs immediate attention, and based on concurrence from the Village attorney that this project would be classified as an emergency service contract, the intent is to design the project and then solicit competitive quotes from a select list of qualified contractors. Compensation for this scope of services, which includes design and construction administration, will not exceed \$12,300, while MRB Group will perform Construction Observation services on an hourly fee plus expenses on an as-requested-basis. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the proposal. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ST. FRANCIS-

PERMIT FEE: Trustee Tallman explained that St. Francis Xavier Church had requested a fee waiver for its recently re-constructed front porch project. As with other non-profit groups in the Village, the Board is inclined to grant such requests. Trustee Tallman moved to approve that the building permit fee for St. Francis Xavier Church be waived. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on waiving the fee for St. Francis Xavier Church. Hearing none, Mayor Curtin called for a vote. Mayor Curtin recused himself from the vote. Trustee Cox and Tallman voted aye and the motion carried.

BUDGET

MODIFICATIONS:

Trustee Cox made a motion to approve budget modifications requested by the Village Treasurer transferring revenues and appropriations in the General and Sewer Funds. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the budget modifications. Mayor Curtin called for a vote. All board members voted aye and the motion carried.

ANNOUNCE

VILLAGE

MEETINGS:

Trustee Tallman announced that the Village Clerk had printed copies of future meeting dates for the Village and that copies were available for residents. She made special notification of the Marcellus Olde Home Days, sponsored by both the Village and Town of Marcellus, scheduled for May 31, June 1, and 2, 2012. In addition, the Village-wide garage sale is planned for Saturday, July 13, 2013 from 9 a.m. to 3 p.m. Garage Sale Permits will not be required on that day.

Updates by the

Mayor:

Mayor Curtin provided updates on the following subjects:

- a. Code Book – after meeting with the Planning and Zoning Boards, the Village Board is considering a change to parts of the Code Book – one would remove the authority of the Village Board to issue permits for keeping certain animals and another to restrict vehicular parking on front lawns.
- b. Code Enforcement – with help from the Code Officer, the Marcellus Laundromat has begun to make repairs to the building on East Main Street. The Village Board is pleased with the development.
- c. Compost Project – on Saturday, May 18, 2013, an Open House at the Village of Marcellus Composting Facility was held. Tours of this environmentally responsible facility began at 9 a.m. and ended around noon. The operators were available to answer questions and to help load compost for residents. Trees, grown by operators at the plant nursery, were also available for on a first-come-first-serve basis.
- d. SRO Program – the MCS has budgeted for an additional (3rd) officer from the Village to provide additional security in the coming school year, specifically at KCH Elementary School.
- e. Sewer Agreement – between Village and School has finally been approved by both parties. With its approval, plans for repairs to and consolidation of the entire sewer system can move ahead more quickly
- f. Sewer Consolidation Grant – meetings held in April and May to plan for rehabilitation and repairs to the sewer infrastructure in the Village, Town and School District. Engineers have met, along with representatives from each of the entities involved, and decisions have been made regarding system-wide improvements, followed by targeted improvements in each of the districts. Within a year, it is hoped that the consolidated system will be a reality.

- g. EPG Phosphorus Grant – a visit from Matt Driscoll, President of EFC, to the WPCP was most beneficial earlier in the month. He was able to tour the facility and learn more about the Village’s needs, particularly as they relate to the state mandate for removal of phosphorus from the plant’s effluent.
- h. Olde Home Days – is planned for May 31st, June 1st, and 2nd in the Village and Town, and urge resident participation.
- i. Marcellus Murals – the third mural is being completed by students at MCS and hopefully will be installed on the Alvord House building in time for the Olde Home Days celebration.
- j. Sidewalks – per the Highway Chief’s recommendations, repairs will be made to selected areas on South Street, and Chrisler Street.
- k. Street repairs – on Chrisler Street, Park Street and Kelly Avenue are being planned for this summer, per the Highway Chief’s recommendations.
- l. Trees – per the Highway Chief’s recommendations, several trees on Bradley Street, Chrisler Street and Maple Street will be removed – there is not much in the budget for new ones, but the Village might be able to plant several of those that have been grown at the WWTP, on side streets.
- m. Flower Boxes – the Village Board publically thanked Kathy Welsh, Bill Manchocci, the Marcellus Garden Club and the many volunteers who grew and planted the flowers that will or now grace the Village flower boxes. Mayor Curtin also thanked the Highway Department for their efforts in getting the boxes ready and installing them, as well as the Treatment Plant operators for providing the compost from the Plant for the flower boxes
- n. Village Web Site – Mayor Curtin called attention to the Village website, which Bill Reagan regularly updates. The site highlights not only the usual information about the Village, but also timely announcements that would be of interest to the residents, including the Village Code, the Village Storm Water Management Program, as well as Village Tax information.
- o. Save the Rain Program – Marcellus is not eligible for the program – only those communities that are clients of the Metropolitan Treatment Plant can participate. However, there is the possibility, because the plant’s effluent goes into Nine Mile Creek, which eventually goes into Onondaga Lake, Marcellus might become eligible. If that is the case, the Board hopes to make application for some of these monies soon.
- p. Sum Pump Inspections – will continue this summer
- q. Benches, banners and flags – have been installed. Many thanks to the highway department for doing this and to the Banner Committee, headed by Bob Wilson, and Village Clerk, Dawn O’Hara, for all of their efforts in helping to beautify the Village.
- r. Creekwalk – moving ahead, including the sidewalks on the Maple Street Extension, in front of the Upper Crown Mill Condos and the Marcellus Free Library, were recently dedeed to the Village.

After concluding with his updates, Mayor Curtin asked if there were any comments from the Board. There were none.

Items from the floor:

Mayor Curtin opened up the floor to the public and asked if there were any comments or questions from the audience. Chuck Paul requested that if there were any monies left in the new budget for sidewalks, the Board consider replacing a section in front of 8 Slocombe Avenue that is heavily traveled and has a low spot where ice accumulates in the winter. Mayor Curtin said that the Board would consider the request. Chuck also inquired about the emergency sewer repair on Meadow Street. Mayor Curtin explained that the sewer is extremely broken in the area about a third of the way up the street. The sewer needs to be replaced and relined, hopefully in July 2013. Mary Jo Paul asked if a resident who had chickens prior to the new code being adopted in December 2012 was “grandfathered”. Mayor Curtin explained that there is only one residence in the village that has chickens and they are “grandfathered”. He also mentioned that the Board still reserves the right to rescind the special use permit if there are neighbor complaints, odor, etc. Casey McHale asked if the tree in front of his family’s residence could be replaced with another tree. The tree was hit by a car this past winter and damaged the tree. It was recommended to the Board to try to save the tree before replacing it with another. Mayor Curtin said the Village would most likely replace the tree in the Fall. Mayor Curtin asked if there were any further questions or comments from the public or the Board. Hearing none, Mayor Curtin asked for a motion to adjourn the meeting. Trustee Cox made the motion to adjourn, seconded by Trustee Tallman. Mayor Curtin called for a vote. All board members voted aye and the motion carried. Mayor Curtin thanked everyone for coming to the meeting.

The Regular Board Meeting was adjourned at 7:20 p.m.