

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
NOVEMBER 26, 2012 AT THE VILLAGE HALL**

PRESENT: John P. Curtin, Mayor See List
Patrick W. Cox, Trustee
Sally Tallman, Trustee
Jeff Brown, Attorney

ABSENT: None

Pledge of Allegiance.

Mayor Curtin opened the regular board meeting at 7:00p.m.

CONSENT

AGENDA: The Village Clerk submitted the minutes of the special meetings and regular board meeting for the month of October 2012. The bills on Abstract Sheets #006 for General Fund in the amount of \$69,484.12, Sewer Fund in the amount of \$32,466.05, Trust & Agency Fund in the amount of \$45.90 were audited. The bills totaled \$101,996.07. The Board received the Police Report from Chief Robert Wicks for October 2012. The Board also received the Building Inspectors report for the month of October 2012 from Building Inspector Bill Reagan. The Board acknowledged receipt of the minutes of the Town Board meetings for October 2012. The financial statements as submitted by Village Treasurer Nino Provvidenti for October 2012 were given to the Board for their review. Trustee Cox made a motion to approve the consent agenda. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the consent agenda. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**LETTER OF
ENGAGEMENT**

LGE GRANT: Trustee Tallman made a motion to authorize the Mayor to sign a Letter of Engagement with Mackenzie Hughes and Attorney Jeff Brown to act as the Village of Marcellus agent for administration of the Local Government Efficiency Grant of \$600,000 recently awarded to the Village by the State of New York to reduce inflow and infiltration into its sewage collection system, and implement a centralized maintenance program that will benefit all sewer users – Village, Town and School, under the direction and operation of the Village. The cost for the consulting services will not exceed \$5,000. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the letter of engagement. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**RESOLUTION-
ENVIRON REVIEW**

VILL. CODE: Trustee Cox made a motion to approve a resolution stating that the Village of Marcellus Village Board will serve as lead agency for the environmental review of the proposed action to update and revise the Marcellus Village Code. All Involved Agencies were notified of this action and shall be offered an opportunity to comment thereon as part of the coordinated review process. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the resolution. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**CERTIFIED RESOLUTION-
COMPOST**

GRANT: Trustee Tallman made a motion to approve a Resolution Authorizing the filing of an application for a State Grant-in-Aid for a Municipal Waste Reduction and/or Recycling Project and Signing of the associated State Contract, under the appropriate laws of New York State. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the resolution. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motions carried.

**RESOLUTION-VILLAGE
OWN AGENT FOR**

COMPOST: Trustee Cox made a motion to approve a Resolution, to wit: Whereas, the Village of Marcellus has in recent months constructed a compost facility for the handling of bio-solids (sludge) at its Water Pollution Control Plant, Now therefore Be It Resolved that the Board of Trustees of the Village of Marcellus intends to self-market (act as its own agent in) the distribution of compost from its Water Pollution Control Plant. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the resolution. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motions carried.

**B&L CREEKWALK
SUPPLEMENTAL**

AGREEMENT: Trustee Tallman made a motion to authorize the Mayor to sign Supplemental Agreement No. 1 with Barton & Loguidice, which calls for additional services for the Nine Mile

Creek Walk Project including preparation, evaluation and revision of Alternative Alignments for the Project, additional delineation of wetland boundaries near Nine Mile Creek, preparation of an Archeological Phase 1B Investigation and Report, revision of the Draft Design Report, addressing DOT concerns relative to revised alignment, coordination with the Town of Marcellus for alternative connections to the Town Park and additional reporting and meetings due to an extension of the project's schedule at a total estimated cost of \$37,000, 80% of which (or \$29,600) will be reimbursed by grant monies awarded to the Village in 2002 by NYSDOT. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on the agreement. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**B&L CREEKWALK
RIGHT-OF-WAY**

AGREEMENT: Trustee Cox made a motion to authorize the Mayor to sign an Agreement with Barton & Loguidice, which calls for professional services including the Right-of-Way Survey and Mapping required for the Nine Mile Creek Walk Project at a total estimated cost of \$15,400. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the agreement. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

AWARD HAULER

CONTRACT: Trustee Tallman made a motion to authorize the Mayor to sign a 36 month contract, beginning December 1, 2012 and ending November 30, 2015, with Superior Waste Removal for refuse and recycling pickup within the Village of Marcellus. The three year cost of this contract was bid at \$243,072.00. The motion was seconded by Trustee Cox. Mayor Curtin asked if there was any discussion on awarding the contract. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**CHANGE
DECEMBER BOARD**

MEETING: Trustee Cox made a motion to change the December regular Board meeting from December 24, 2012 to December 17, 2012, because of the Christmas holiday. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion changing the date of the board meeting. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**BUDGET
MODIFICATIONS:**

Trustee Tallman made a motion to approve budget modifications requested by the Village Treasurer transferring revenues and appropriations in the General Fund and Sewer Funds for October 2012. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the budget modifications. Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**ANNOUNCE
CDBG**

AWARD: Trustee Cox announced that the Village of Marcellus had been awarded a Community Development Grant of \$50,000 for sewer rehabilitation on Scotch Hill Road. The project will be designed over the winter months, and completed during the 2013 construction season. On behalf of the residents of the Village of Marcellus, the Board extended thanks and appreciation to Onondaga County and the Community Development Division.

**ANNOUNCE CHRISTMAS
TREE**

LIGHTING: Trustee Tallman announced that the annual Marcellus Tree Lighting Ceremony would take place on Thursday, November 29, 2012 beginning at 6 p.m. at the Town Hall and then move uptown to the Point for the lighting of the Village Christmas Tree. She mentioned that there would be many different activities and participants for the 2012 ceremony and that a flyer was available with a list of the events.

**ANNOUNCE
VILLAGE**

MEETINGS: Trustee Cox let everyone know that the Village Office would be closed on Tuesday, December 25th for the Christmas holiday as well as Tuesday, January 1st for the New Years' Holiday.

**Updates by the
Mayor:**

Mayor Curtin provided updates on the following subjects:

a. Announce No Parking – November 1st to April 1st – the public should continue to be aware of the fact that as of November 1, 2011, there is no parking allowed on any street in the Village of Marcellus from 2 a.m. to 7 a.m. so that the Highway Department can plow snow. This no parking ban will remain in effect until April 1, 2012.

b. Sewer Consolidation Grant – of \$600,000 to the Village will help consolidate sewer services in the Village, the Town and School District, eventually allowing the Village to solely operate, maintain and bill all users. This grant will help to bring the Village into

compliance with an unfunded state mandate to reduce flow at the treatment plant in the most cost effective manner possible, streamlining the operation and administration of sewer services, while enabling the Village to keep sewer service costs under control.

c. Public Hearing on the Village Code – following an informational meeting held on October 17, 2012, a Public Hearing on the new Village Code was held on November 14, 2012 in the Community Room of Marcellus Free Library. The Village Code has not been revised since 1969, and this revised design will not only facilitate its use but make it easier to locate information and modify when necessary. Copies of the new Code are available at the Village Hall for residents who wish to examine it, before the vote on the Code which is scheduled to be held at the Board's next regular meeting in December.

d. Compost Project – continues to be so successful that the demand has exceeded the supply. The operators will build a stockpile of compost over the winter months, and be ready to distribute to residents in the spring. Residents will be notified in the spring newsletter as to when that will begin. Also, you might want to visit the facility on Facebook to get updates on compost availability. It can be found by searching for Village of Marcellus Compost Facility.

e. Village Banners – Bob Wilson and his committee continue to promote their campaign to refurbish the Village Banners, many of which are in much need of replacement. The response has been quite positive from merchants, businesses and many organizations. It is expected that the new banners will be hung next spring.

h. Highway Work – in recent weeks, the highway department has been very diligent in picking up leaves, long beyond the cut-off period. This is largely due to the fact that we have had no snow and the workers have had time to do this. With the coming of the winter snows, the memorial benches and pedestrian signs will be removed until spring by the department. They have also put up and decorated the Village Christmas Tree at the Point, ready for lighting on the 29th. The Board would like to thank members of the Highway Department for all of their efforts as we prepare for the winter months, knowing how especially dedicated they are with the removal of snow and ice.

j. The Sump Pump Redirection Program – which will help the Village to reduce the amount of inflow and infiltration into the Treatment Plant, continues. Some residences in the Village have not yet been inspected but will be as we move into the winter months. If some residents are concerned about not having been inspected, a call to the Treatment Plant (673-4491) is advised. Residents and businesses have been most cooperative in this effort and we are most grateful for the accommodations that have been made by all.

k. Health Care Costs – continue to rise, and both the Village and its employees will be required to pay, on average, an increase of 11-12% for coverage, beginning in January 2013.

l. Pension Costs – for next have been projected to decrease for the Village largely because earlier salary estimates by New York State Retirement were too high.

m. Creek Walk – we are continuing to work on the proposed creek walk, and B & L engineers are in the process of getting the design ready that would connect the walk with that in Marcellus Park, through the back of Braeside Apartments, and along the back of properties that connect with the McClurg Building on Main Street. B & L is continuing to finalize the design plan using that route. The DOT wants us close to the creek, and wants us to get, at the very least, to Main Street - otherwise, we would have to pay back about \$70,000 to the state. With the design plan in place, and rights of way and easements secure (also costly), construction could begin. We have moved a step forward in this regard, and hopefully the final design will satisfy the concerns of the State and Federal Governments. We are planning a Public Hearing in mid-January, at which time more of the details about the Creek Walk, including right-of-way acquisitions and easements, will be made known.

After concluding with his updates, Mayor Curtin asked if there were any comments from the Board. Trustee Tallman wanted to reiterate what a great job the highway department has done with leaf pickup in the village. There was a large quantity of leaves at the curb over Veterans' Day weekend because of the warm weather and the highway crew worked very hard to see that they were picked up promptly.

Items from the floor:

Mayor Curtin opened up the floor to the public and asked if there were any comments or questions from the audience. Chuck Paul asked how many properties would need to be secured for the proposed Creekwalk and asked if the amount of \$15,400 by B & L would include securing the properties. Mayor Curtin said that there were five properties and the \$15,400 would only include mapping and surveying of the properties and that there would be a separate agreement with the NYSDOT for acquiring the rights-of-way for the properties. There will also be a public informational meeting held in January for the purpose of receiving public input on the Creekwalk. Mayor Curtin asked if there were any further questions or comments from the public or the board. Hearing none, Mayor Curtin asked for a motion to adjourn the meeting. Trustee Tallman made the motion to adjourn, seconded by Trustee Cox. Mayor Curtin called for a vote. All board members voted aye and the motion carried. Mayor Curtin thanked everyone for coming to the meeting.

The Regular Board Meeting was adjourned at 7:22 p.m.