

# Memo

**To:** Patrick, Sally, Dawn, Nino, Jeff

**From:** John Curtin

**Date:** March 30, 2012

**Re:** Workshop

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## Items for Discussion

1. Old Library – and Funky Fashion Boutique
2. Lower Mill – payment from County for taxes
3. Village Code – need to work on this with Jeff
4. Newsletter – completed and to be mailed on Thursday
5. Banner Project and Village Entrance Sign – Bob Wilson working on both
6. Sewer Agreement – attorneys in discussion
7. The Planning Board and the Zoning Board of Appeals
8. Composting Project – May 19<sup>th</sup> Open House
9. Daniel's Grill – NYSDOT decision
10. Sewer Consolidation Grant – in Albany
11. Coon's Pond – another unfunded mandate from DEC
12. Creek Walk Project – work stopped
13. Highway repair this summer – work planned
14. Web site – Bill Reagan leaving that position – who takes over
15. Other –

Annual Meeting – April 2, 2012 – 7:00 P.M.

Call the Meeting to Order – Pledge of Allegiance – Swearing in Elected Officials

Public Notice of the Public Hearing

1. Appoint Deputy Mayor
2. Appoint Village Attorney
3. Set Date & Time of Regular Board Meetings
4. Set Date & Time of Special Board Meetings
5. Establish Rules of Procedure
6. Official Banks

7. Official Newspaper
8. Appointment of Village Employees
9. Review of and Approval of Salaries and Benefits
10. Execute Bond for Village Employees (Clerk and Treasurer, and others)
11. Appointment of Village Committees
12. Appointment of Village Engineers
13. Appointment of Village Historian
14. Appointments to Planning Board
15. Appointments to Zoning Board of Appeals
16. Appointment of Code Officer
17. Appointment of Fire Inspector
18. Appointment of Storm Water Management Designee
19. Annual Contracts
20. Annual Resolutions
21. Review and Approval of Procurement Policy
22. Announce Earth Day Participation
23. Adjourn Annual Meeting and Open Public Hearing on Tentative Budget

Public Hearing on Tentative Budget – April 2, 2012

1. Call the Meeting to Order
2. Read the Public Notice of the Public Hearing
3. Comments by Treasurer on Tentative Budget
4. Comments by Mayor on Tentative Budget
5. Questions from Members of the Public
6. Motion to vote on the Tentative Budget for 2012-2013
7. Motion to Adjourn