

REGULAR MEETING OF THE VILLAGE BOARD  
OF THE VILLAGE OF MARCELLUS HELD ON  
JUNE 22, 2015 AT THE VILLAGE HALL

145

**PRESENT:** John P. Curtin, Mayor See List  
Sara N. Tallman, Trustee  
Jeff Brown, Attorney

**ABSENT:** Patrick W. Cox, Trustee

Pledge of Allegiance.

Mayor Curtin opened the regular board meeting at 7:00p.m.

**CONSENT  
AGENDA:**

The Village Clerk submitted the minutes of the special meeting and regular board meeting for the month of May 2015. The bills on Abstract Sheets #013 and #001 for General Fund in the amounts of \$4,537.62 (013) and \$73,057.46 (001), Water Fund in the amount of \$5,994.00 (013) and Sewer Fund in the amounts of \$5,577.00 (013) and \$23,309.79 (001) were audited. The bills totaled \$16,108.62 (013) and \$96,367.25 (001). The Board received the Police Report for May 2015 from Police Chief Robert Wicks. Since the Board had not yet received the monthly report from recently hired Building Inspector Mark Taylor, the Building Inspectors Report for the month of May 2015 was tabled. The Board will approve the reports for May and June at its July board meeting, if completed by then. The Board acknowledged receipt of the minutes of the Town Board meetings for May 2015. The financial statements as submitted by Village Treasurer Nino Provvidenti for May 2015 were given to the Board for their review. Mayor Curtin made a motion to approve the consent agenda. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the consent agenda. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

**VILLAGE INSURANCE**

**PROPOSAL:** Trustee Tallman mentioned that the Board had decided to renew the Village Insurance proposals with the Reagan Companies of Marcellus and made a motion to award the contract for Village Insurance in the amount of \$26,514.98 to the Reagan Companies, representing an increase of \$659.00, or about 4%, over last year. She explained that this is primarily due to a 4% upgrade on property values including the addition of the Platt Road Pump Station which is now the responsibility of the Village. Trustee Tallman also made a motion to award the Village 3-year crime coverage policy to the Reagan Companies. The three-year policy increased to \$386.00, a \$17.00 increase from the current policy. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on awarding the contract. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

**WILLIAMSON LAWBOOK**

**CONTRACTS:** Mayor Curtin made a motion to approve annual software support contracts with Williamson Law Book Company for municipal accounting (\$907.50), tax billing (\$385.00), refuse/sewer billing (\$847), and payroll (\$847), totaling \$2,986.50, a 0% increase over last year. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the contracts. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

**RESOLUTION – REFUSE RATE**

**INCREASE:** Trustee Tallman made a motion to approve a resolution to increase Village refuse rates from \$41.00 a quarter to \$45.00 per quarter, effective July 1, 2015. She went on to say that this is the first increase in refuse rates in eight (8) years, and reflects a need to keep pace with rising costs associated with refuse collection. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the refuse rate increase. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

**ATTORNEY**

**RESOLUTION:** Mayor Curtin made a motion to update a copy of the Standard Workday and Reporting Resolution for Elected and Appointed Officials, in particular regarding the Village Attorney, whose appointment from April 1, 2015 to March 31, 2016 was approved by the Village Board at its Annual Meeting. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the resolution. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

**TIME WARNER FRANCHISE**

**AGREEMENT:** Trustee Tallman made a motion to again table the Time Warner Cable Franchise Agreement until the Village Attorney has been able to negotiate successfully, the terms of the agreement, with Time Warner Cable. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on tabling the agreement again. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

**CREATE SPECIAL POLICE –**

**POSITIONS:** Mayor Curtin made a motion to create two Special Police Officer positions in the Village Police Department. The work involves responsibility for maintaining order and providing security in public buildings, schools and courtrooms. Creating these positions will help satisfy the requirements of the Onondaga County Civil Service Department and its Personnel Roster and allow these officers to work beyond the 1040 hours specified for part time positions. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the creation of the positions. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

**APPOINT SPECIAL POLICE –**

**POSITIONS:** Trustee Tallman made a motion to appoint Matthew Hayes and John Scanlon, who are currently School Resource Officers as Special Police Officers in the Marcellus Village Police Department, at the School Resource Officer rate ranging from \$25.50 to \$26.50 per hour. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the appointments. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

**PERMA PROGRAM**

**AGREEMENT:** Mayor Curtin again mentioned that the Village signed a contract agreement with PERMA in 1997 when it originally joined PERMA and the Village has not been required to sign another one since then. However, a consequence of PERMA's audit by the Workers Compensation Board last year, required that a revised program agreement had to be signed by all members and the Village was required to sign a new agreement last year. According to a PERMA representative, it appears as if the WCB will be making PERMA revise the agreement again this year, but the agreement is still with the lawyers. Until PERMA has something finalized, the agreement signed in 2014 is completely valid. Once finalized, PERMA will forward a revised contract to be signed. Mayor Curtin again made a motion to table the agreement until the attorneys have finalized said agreement. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on tabling the agreement with PERMA. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

**WEBSITE**

**DESIGN:** Trustee Tallman made a motion to authorize the Mayor to sign a contract with North Shore Solutions. The company will design, set up and host a new website for the Village of Marcellus, as well as provide training for Village office staff to operate the website once the site goes live. The software leasing part of the contract will cost \$455.00 per year, while the one-time set-up fee is \$200.00. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the contract. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

**BUDGET****MODIFICATIONS:**

Mayor Curtin made a motion to approve budget modifications requested by the Village Treasurer transferring revenues and appropriations in the General and Sewer Funds. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the budget modifications. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**SRO**

**CONTRACT:** Trustee Tallman made a motion to authorize the Mayor to sign the School Resource Officer Agreement between the Village of Marcellus and the Marcellus Central School District, whereby the School District and the Village have determined that it is in their mutual best interests to enter into this Agreement to continue to provide for the assignment of three officers of the Marcellus Police Department to serve as School Resource Officers in the Marcellus Central School District. A copy of the agreement is on file in the Village Office for public inspection. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the SRO Contract. Hearing none, Mayor Curtin called for a vote. All board members voted aye and the motion carried.

**ANNOUNCE****VILLAGE****MEETINGS:**

Trustee Tallman announced that the Village Clerk had printed copies of future meeting dates for the Village for the benefit of residents. She made special note of the July 4<sup>th</sup> holiday. Since the holiday falls on a Saturday this year, the Village Office will be closed on Friday, July 3. In addition, there will not be delay in trash pickup that week. Also, the *Teal There's A Cure Run/Walk* will take place on the 4<sup>th</sup> of July, beginning at 9 a.m. in Marcellus Park. The Village-wide Garage Sale will take place on Saturday, July 11<sup>th</sup>. No permit is needed that day for Village residents. Trustee Tallman also reminded residents

that July is Battery Collection Month. Residents should place old alkaline batteries into special yellow bags and place them on top of a closed trash can or trash bag. Do not place the battery bags in the blue bin. There are a number of Summer Community Events at Marcellus Park – Thursday nights from 7 – 8:30 p.m. at the Annex Pavilion. Concerts are free and appropriate for the entire family.

**Updates by the Mayor:**

Mayor Curtin provided updates on the following subjects:

- a. Girl Scout Thank You – On behalf of the Village Board, Mayor Curtin publically thanked Girl Scout Troop 10352 and its troop leader, Ms. Joanne Satter, for their efforts cleaning up Main Street after the Memorial Day Parade on May 25<sup>th</sup>, from Nojaims to the point as part of a community service project. The efforts of the scouts in completing this project are greatly appreciated by the Village of Marcellus and its residents.
- b. Olde Home Days – was again successful, with perhaps some of the best weather ever for the event – last month the Board thanked a number of people for their efforts in helping to beautify the Village flower boxes in time for Memorial Day and Olde Home Days. The Board also thanked the Highway Department for the work they did in helping beautify the Village in time for the special events, as well as the Village Police Department, whom the Board credited for no vandalism or other serious problems during the weekend.
- c. Trucks in the Village – the Board continues to receive complaints that a great many trucks, loaded with gravel, stone and dirt, have been coming through the Village, often spilling some of their loads on Main and North Streets and leaving a mess for the Highway Department to clean. The Highway Chief was able to convince the truck dispatcher to have the trucks take a Scotch Hill Road route, but residents on that road registered complaints to the County and the trucks are back in the Village, using North Street, which is a State road. The Board has registered the complaints to the County DOT, which forwarded the concern to Honeywell, the company behind the cleanup of Onondaga Lake and to the State DOT. The Board has not yet heard back..
- d. Creekwalk – the project is continuing to move forward, and the advertisement for bids has been published. The bids are due by July 1, 2015, when the bids will be opened at 2:00 p.m. A pre-bid conference was held on June 22, 2015 at 10:00 a.m.. The engineer will be available to answer any questions from potential bidders. Currently there are five (5) contractors who have expressed interest, with several more expected. For residents who are not familiar with the project, the Board urged them to check out the home page of the Village website – <http://villageofmarcellus.com>
- e. Code Enforcement and Officer – the new Code Officer, Mark Taylor, is settling into his job, becoming familiar with code issues in the Village. Rental inspections continue, in particular Braeside Apartments, with 125 separate units. In addition, several properties have been cited for lack of property maintenance.
- f. Compost Project – compost continues to be available for residents. If residents cannot pick up compost during normal business hours, the Board urged them please call the Treatment Plant (673-4491) to make an appointment with one of the operators. The operators are available to answer questions and to help load compost for residents. Trees, grown by operators at the plant nursery, are also available for on a first-come-first-serve basis
- g. Sidewalks – per the Highway Chief's recommendations, repairs will be made to selected areas on South Street, Bradley Street and First Street pending budgetary concerns.
- h. Street repairs – per the highway chief's recommendation, repairs to Hillside Drive and Baker Ave are being planned for this summer, in addition to some repair on Beach Road. Mayor Curtin made clear that budgetary constraints must also be considered.
- i. Trees – some tree removals have been or will be done on Orchard, South, and Bradley Street, along with some trimming. There is also a need to grind a number of tree stumps from last year's removals. About six tree plantings will take place in late summer or early fall.
- j. Sewer Consolidation Grant Project – is complete and the Village has assumed full responsibility of the entire sewer district. The Village has also been reimbursed monies granted by the State back in 2012. The reimbursement has lessened the fiscal stress of the Village. The Board is in the midst of a State audit of the project, which should be finalized soon.
- k. Scotch Hill Project sidewalks – Community Development has notified the Board that the sidewalk project on Scotch Hill might be eligible for funding. Before that happens, the Village will be required to have residents on Scotch Hill submit an income survey to Community Development so as to determine if this project is eligible for hardship consideration. Recent HUD requirements have altered those areas of the Village eligible for Community Development funds, meaning that no areas of the Village are now being considered for funding. With an income survey, strictly confidential, the Board is hopeful that new sidewalks on Scotch Hill from North Street to the Village line will find approval..

- l. TMDL and Phosphorus Removal – the Board received some welcome support from Congressman John Katko in the form of a letter to the EPA and a subsequent return letter to the Village from the EPA, expressing interest in some of the concerns that the Board has expressed about this unfunded mandate. The Board wrote a letter to the DEC, asking for a response to the concerns raised by the EPA. The Board is waiting on their response.
- m. SRO Contract – with the Marcellus Central School District has been completed and signed by all parties. Details of the contract, which will provide three (3) Village police officers (SROs) on the Marcellus Central School Campus, are provided in the agreement. A copy of the contract is available for public inspection in the village office. The Board also publically thanked Sgt. Earl Smith, who has been the SRO at the High School for the last five years. Earl is retiring and will be missed very much by the students and staff at MCS. This year, the Senior Class dedicated its yearbook to Earl, a sign of the respect that the students have for the Village officer.
- n. Planning Board – is reviewing several projects in the Village, including a second story addition to the Reagan Building on South Street and the redevelopment of 8 Paul Street.
- o. New Businesses – new businesses that opened before Olde Home Days included the EMS Bakery at 14 West Main Street and Papa's Pizzeria Express at 18 West Main Street. The Board welcomed the new businesses and encourages residents to patronize them. The Board expressed that the new businesses are most welcome and appreciated in the village.
- p. New Website – the Board is in the process of developing a new website. The domain name will remain the same, as will much of the information and, until the Village goes live, Bill Reagan will continue to do the updates. The Board again thanked Bill Reagan for all that he did for the Village in maintaining the site, without pay for so many years.
- q. Thank you, Dr. Craig Tice – on behalf of the Village Board, Mayor Curtin thanked Dr. Craig J. Tice, Superintendent of Marcellus School District, for all that he has done for the Village. His efforts in negotiating and implementing the School Resource Officer Program at the school, along with his help and that of his staff, in helping to arrange for the implementation of the Sewer Consolidation Grant Project, are particularly noteworthy. Mayor Curtin expresses that the loss is Fayetteville – Manlius's gain. The Village Board wished him much success in his new position as the School Superintendent of Fayetteville – Manlius School District.
- r. Special Memo from the Police Chief – commending several officers in his department for their exemplary efforts in assisting several members of the community.

After concluding with his updates, Mayor Curtin asked if there were any comments from the Board. There were none.

**Items from the Floor:**

Mayor Curtin asked if there were any items from the floor. Hearing none, Mayor Curtin asked for a motion to adjourn the meeting. Trustee Tallman made the motion to adjourn, seconded by Trustee Cox. Mayor Curtin called for a vote. Both board members voted aye and the motion carried. Mayor Curtin thanked everyone for coming to the meeting.

The Regular Board Meeting was adjourned at 7:21 p.m.

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Dawn M. O'Hara, Village Clerk