

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
JUNE 23, 2014 AT THE VILLAGE HALL**

PRESENT: John P. Curtin, Mayor See List
Sara N. Tallman, Trustee
Jeff Brown, Attorney

ABSENT: Patrick W. Cox, Trustee

Pledge of Allegiance.

Mayor Curtin asked for a motion to open the regular board meeting after a public hearing on Local Law #2 at 7:04p.m. Trustee Tallman made the motion, seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. Both board members voted ayes and the regular board meeting was opened.

Mayor Curtin informed the public that Trustee Cox was unable to attend the board meeting due to him being called away at the last minute, as he was the only certified lacrosse coach available for a game that evening.

**LL #2 OF 2014 –
AMEND**

SEWER LAW: Trustee Tallman made a motion to approve Local Law #2 reinforcing the legal opinion of the Village Attorney that all properties in the Village must conform to a minimum quarterly sewer rent. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on amending that law. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

CONSENT

AGENDA: The Village Clerk submitted the minutes of the regular board meeting for the month of May 2014. The bills on Abstract Sheets #013 & 001 for General Fund in the amounts of \$3,735.25 and \$43,949.10, Sewer Fund in the amount of \$1,380.12 and \$15,905.55, Capital Funds in the amount of \$19,285.64 for Abstract #013 only and Trust & Agency in the amount of \$144.86 for Abstract #001 only were audited. The bills totaled \$24,401.02 and 59,999.51. The Board received the Police Report for May 2014 from Police Chief Robert Wicks. The Board also received the Building Inspectors Report for the month of May 2014 from Building Inspector Bill Reagan. The Board acknowledged receipt of the minutes of the Town Board meetings for May 2014. The financial statements as submitted by Village Treasurer Nino Provvidenti for May 2014 were given to the Board for their review. Mayor Curtin made a motion to approve the consent agenda. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the consent agenda. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

VILLAGE INSURANCE

PROPOSAL: Trustee Tallman informed the public that the Board had decided to renew the Village Insurance proposal with the Reagan Agency of Marcellus. She made a motion to award the contract for Village Insurance in the amount of \$25,856.00 to the Reagan Agency, representing an increase of \$682.00 over last year's cost. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on accepting the insurance proposal. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

**WILLIAMSON LAWBOOK
ANNUAL**

CONTRACTS: Mayor Curtin made a motion to approve annual software support contracts with Williamson Law Book Company for municipal accounting (\$907.50), tax billing (\$385.00), refuse/sewer billing (\$847), and payroll (\$847), totaling \$2,986.50, a 0% increase over last year's cost. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the contracts. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

REFUSE PICKUP

REQUEST: Trustee Tallman made a motion to honor a request from a resident on Station Lane to subscribe to refuse pickup by the Village hauler. The pickup will commence with the next billing cycle in July. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the request. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

MARCELLUS GROUP

REQUESTS: Trustee Tallman made a motion to regarding a request for billing charges at the following addresses:

- 17 North Street – designation to be reduced from 3 units to 1 unit since it is currently being used by one business, as verified by Code Enforcement Officer – the property owner should be aware that he/she would have to come to the planning board to ever expand the use back to more than one business.
- 3-5-7 North Street – billing charges to remain the same – 6 units – units may be vacant or not built out – this does not change the fact that they have been occupied in the past – Village cannot keep track of vacant apartments and/or businesses
- 14 West Main Street – billing for refuse will be discontinued, and tenant will use property owner’s dumpster
- 18 West Main Street – billing for refuse will be discontinued, and tenant will use property owner’s dumpster
- 4 East Main Street – billing charges to include sewer and refuse – Village does not discontinue charges for any vacant properties – similar to those who move south during the winter months – charges continue throughout the year
- 35 East Main Street – billing charges to remain the same, including sewer and refuse – Village does not discontinue charges for any vacant properties – similar to those who move south during the winter months – charges continue throughout the year

The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the request. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

PROCLAMATION –

DICK KELLEY: Mayor Curtin read a Proclamation recognizing the outstanding accomplishments of past Planning Board Member and Chairperson, G. Richard Kelley who passed away June 9, 2014. The Board expressed gratitude for the life of Mr. Kelley and offered condolences to his family. Mayor Curtin made a motion to approve the Proclamation, seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

IMA WITH COUNTY:

Trustee Tallman made a motion to authorize the Mayor to sign a pending Inter-municipal Agreement with Onondaga County that will fund the Scotch Hill curbing project. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the IMA. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

SEWER ADJUSTMENT

REQUEST: Trustee Tallman made a motion to deny, upon recommendation of the Treatment Plant Operators, a request from a resident on North Street who claimed that sewer service was denied to their residence from October 2013 to May 2014. In a letter to the resident, the Treatment Plant Operators noted that sewage usage fees are a charge for the ability to have access to public sewer and at no time was there an interruption in such service. There was no interruption in flushing, showering, washing, etc. at the home. Sewage did not back up into the home, but accumulated, for six months, in the resident’s lateral connection to the sewer main. When the problem was found, and the lateral was reinstalled, the sewage evacuated the lateral and was conveyed to the Water Pollution Control Plant for treatment. Acknowledging the fact that the “waste” that accumulated in the resident’s lateral line did receive treatment and the response of the WPCP staff to correct the problem, the operators are comfortable in charging the resident the appropriate sewer usage fees for the time period identified. The motion was seconded by Mayor Curtin. Mayor Curtin asked if there was any discussion on the request. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

BUDGET MODIFICATIONS:

Mayor Curtin made a motion to approve budget modifications requested by the Village Treasurer transferring revenues and appropriations in the General and Sewer Funds. The motion was seconded by Trustee Tallman. Mayor Curtin asked if there was any discussion on the budget modifications. Hearing none, Mayor Curtin called for a vote. Both board members voted aye and the motion carried.

ANNOUNCE VILLAGE:

MEETINGS: Trustee Tallman announced that the Village Clerk had printed copies of future meeting dates for the Village for the benefit of residents. She made special note of the July 4th holiday. The Village Office will be closed that day, and there will be no delay in trash pickup that week. In addition, the *Teal There’s A Cure Run/Walk* will take place on the 4th of July, beginning at 9 a.m. in Marcellus Park. The Village-wide Garage Sale will take

place on Saturday, July 12th and no permit is needed on that day for Village residents. She also reminded residents that July is Battery Collection Month. Residents should place old alkaline batteries into special yellow bags and place them on top of a closed trash can or trash bag. Do not place the battery bags in the blue bin. The Marcellus Community Band Concert will take place at Marcellus High School on Wednesday, July 30th beginning at 7 pm at the High School. Trustee Tallman also mentioned that there are a number of Summer Community Events at Marcellus Park – Thursday nights from 7 – 8:30 p.m. at the Annex Pavilion. Concerts are free and appropriate for the entire family.

Updates by the Mayor:

Mayor Curtin provided updates on the following subjects:

- a. Creekwalk – The project is continuing to move forward. It is expected that rights of way will be secured this summer in time for construction this fall. In addition, if some residents are not familiar with the project, the Board urged them to check out the home page – <http://villageofmarcellus.com/>
- b. Compost Project – compost continues to be available for residents. If any residents cannot pick up compost during normal business hours, they should call the Treatment Plant (673-4491) to make an appointment with one of the operators. The operators are available to answer questions and to help load compost for residents. Trees, grown by operators at the plant nursery, are also available for on a first-come-first-serve basis
- c. Olde Home Days – was again successful, with probably the best weather they have ever had for the event – last month the Board thanked a number of people for their efforts in helping to beautify the Village flower boxes in time for Memorial Day and Olde Home Days. The Board also thanked the Highway Department for the work they did in helping to beautify the Village in time for these special events, as well as the Village Police Department, to whom the Board gave much credit for no vandalism or other serious problems during the weekend.
- d. Sidewalks – selective repairs on First Street and Slocombe Avenue will be completed during the summer months.
- e. Street repairs – to Highland Circle and Orchard Circle are being planned for this summer. The Board also hopes to do some repair on Baker or Hillside, depending on budgetary constraints.
- f. Trees – some tree removals have been or will be done on Bradley, First and E. Main Streets. There is not much money in the budget for new trees but the Board intends to use some of the trees grown at the treatment plant nursery.
- g. Sewer Consolidation Grant Project – the final construction phase of the project, crossing North Street and replacing sewer lines in the back of North Street, has been completed. In addition, replacement of the Orange Street Pump Station and several other repairs in the School and Town Sewer Districts have been completed. Some minor restoration needs to be finalized. After that the sewer consolidation project should draw to a close. The Board again publically thanked North Country Construction for the excellent work that has been done by the company during this final phase of the project. By the end of this year, it is hoped that construction will be completed and the consolidated system will be a reality.
- h. Sewer Agreement – it is expected that with completion of the sewer construction project, new sewer agreements will soon be negotiated with the Town of Marcellus and the Marcellus Central School District, ones that will consolidate all sewer districts under the sole control, operation and responsibility of the Village.
- i. Scotch Hill Project – with funding having been approved recently, it is hoped that granite curbing on the south side of Scotch Hill Road, from North Street to the Village line will be installed this summer, eliminating roadway and drainage deficiencies, as well as creating additional green space and snow storage between the street and the sidewalk. It is hoped that monies will be available next year from Community Development so that new 5-foot sidewalks on Scotch Hill Road from North Street to the Village line may be installed. It has become necessary to split the project into two separate phases because of the uncertainty of funding. In July, it is hoped that an informational meeting will be conducted for residents and property owners of Scotch Hill Road to make them more aware of the project.
- j. Marcellus Murals – the third mural has been completed by students at MCS and it has been installed on the Alvord House building in time for the Memorial Day and Olde Home Days celebrations.
- k. SRO Contract – with the Marcellus Central School District has been completed and is in the hands of the Marcellus School Board. Details of the contract, which will provide three (3) Village police officers (SRO) on the Marcellus Central School Campus, are provided in the agreement, and may be subject to slight change before final approval by both parties.

- l. Planning Board – is reviewing several developments in the Village, including the redevelopment of 8 Paul Street, the Pucker Street Bike Shop on North Street and a subdivision of Old North Street. The Board also welcomed a new business in the Village called “Blooming Gals.” Formerly known as “The Florist at 1 North,” the Board welcomed new owners, with a new look and new products. The Board urged residents to patronize the newest business in town.
- m. Feral Cat – a news release from Onondaga County Health Department warns of a feral cat in the Town of Van Buren having been tested positive for rabies. The Health Department noted that it is important not to touch or feed unknown or feral cats and children are urged to stay away from unfamiliar animals, even if they appear friendly. Onondaga County Health Department offers a number of clinics to protect your pet from rabies and for a full schedule, visit www.ongov.net/health or call 435-3165.

After concluding with his updates, Mayor Curtin asked if there were any comments from the Board. There were none.

**Items from the
Floor:**

Mayor Curtin asked if there were any items from the floor. Town Supervisor Paul noted that the AUDs for the Town are complete up to 2011. When fully finalized, the Town will have a more complete picture of each of the fund balances, particularly those of Sewer District #1 and Sewer District #2. Resident Kay Kershaw was inquisitive of the 8 Paul Street redevelopment, what it involved, and if the sewer plant can handle additional capacity. She was told that the Planning Board is addressing a number of concerns and that she is welcome to visit the Village Office to look over the plans that have been developed so far. Mayor Curtin asked if there were any further items from the floor. Hearing none, Mayor Curtin asked for a motion to adjourn the meeting. Trustee Tallman made the motion to adjourn, seconded by Mayor Curtin. Mayor Curtin called for a vote. All board members voted aye and the motion carried. Mayor Curtin thanked everyone for coming to the meeting.

The Regular Board Meeting was adjourned at 7:26 p.m.

Dawn M. O’Hara, Village Clerk